



# TOWN OF HUACHUCA CITY

The Sunset City

**HUACHUCA CITY TOWN COUNCIL  
PUBLIC MEETING NOTICE  
Thursday, May 9, 2024, at 6:00 PM  
COUNCIL CHAMBERS  
500 N. GONZALES BLVD.  
HUACHUCA CITY, AZ 85616**

## **AGENDA**

### **A. Call to Order – Mayor**

- a. Pledge of Allegiance
- b. Roll Call and Ascertain Quorum
- c. Invocation

*Any prayer/invocation that may be offered before the start of regular Council business shall be the voluntary offering of a private citizen, for the benefit of the Council and the citizens present. The views or beliefs expressed by the prayer/invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker. A list of volunteers is maintained by the Town Clerk's Office and interested persons should contact the Town Clerk's Office for further information.*

### **B. Call to the Public – Mayor**

*A.R.S. 38-431.01 states the Public Body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the Public Body. At the conclusion of an open call to the public, individual members of the Public Body may respond to criticism made by those who have addressed the Public Body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Public Body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.*

### **C. Consent Agenda - Mayor**

*All items listed in the Consent Agenda are considered routine matters and will be enacted by one motion of the Council. There will be no separate discussion of these items unless a Member of the Town Council requests that an item or items be removed for discussion. Council Members may ask questions without removal of the item from the Consent Agenda. Items removed from the Consent Agenda are considered in their normal sequence as listed on the agenda, unless called out of sequence.*

- C.1 Consider approval of the Minutes of the Regular Council meeting held on April 25, 2024.
- C.2 Consider approval of the Payment Approval Report.

**D. Unfinished Business before the Council – Mayor**

*Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen, who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.*

**E. New Business Before Council - Mayor**

*Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen who wishes may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.*

**E.1 Discussion and/or Action [Spencer Forsberg]: Mr. Forsberg will present the Town's financials for the month of February.**

**E.2 Discussion and/or Action [Suzanne Harvey]: Approval of a Memorandum of Understanding with the Arizona Rangers.**

**E.3 Discussion and/or Action [Suzanne Harvey]: Approval of a Memorandum of Coordination with the U.S. Department of the Army, Special Operations Command [SOCOM], for Special Forces training to be conducted within the Town for a two-year period. A SOCOM representative will be available to address any questions from the Council.**

**E.4 Discussion and/or Action [Suzanne Harvey]: Approval of a bid to put a concrete bridge over the asphalt walking path in Leffingwell Park.**

**E.5 Discussion and/or Action [Mayor Wallace]: Announcement and acceptance of the resignation of Jean Smelt from Council. The Council will also direct staff concerning advertising and recruitment of a town resident to fill the vacancy until the general election in November.**

**E.6 Discussion and/or Action [Suzanne Harvey]: Approval to purchase fireworks for the Town's 4<sup>th</sup> of July celebration.**

**E.7 Discussion and/or Action [Suzanne Harvey]: Appointment of a new Chief of Police to fill the current vacancy.**

**F. Reports of Current Events by Council**

**G. Adjournment**

Posted at 5:00 PM on May \_\_, 2024, at the following locations:

<b>Town Hall Bulletin Board</b> 500 N. Gonzales Blvd. Huachuca City, AZ 85616	<b>Town Hall Lobby</b> 500 N. Gonzales Blvd. Huachuca City, AZ 85616	<b>Town Website</b> <a href="https://huachucacityaz.gov">https://huachucacityaz.gov</a>
<b>Huachuca City U.S. Post Office</b> 690 N. Gonzales Blvd. Huachuca City, AZ 85616	<b>Huachuca City Library</b> 506 N. Gonzales Blvd. Huachuca City, AZ 85616	<b>Huachuca City Police Department</b> 500 N. Gonzales Blvd. Huachuca City, AZ 85616

*Ms. Brandye Thorpe*

Town Clerk

Note: This meeting is open to the public. All interested people are welcome to attend. A copy of agenda background material provided to the Councilmembers, with the exception of confidential material relating to possible executive sessions, is available for public inspection at the Town Clerk's Office, 500 N. Gonzales Blvd., Huachuca City, AZ 85616, Monday through Friday from 8:00 a.m. to 5:00 p.m. or online at [www.huachucacityaz.gov](http://www.huachucacityaz.gov)

Individuals with disabilities who need a reasonable accommodation to attend or communicate at a town meeting, or who require this information in alternate format, may contact the Town at 456-1354 (TTY 456-1353) to make their needs known. Requests should be made as early as possible so there is sufficient time to respond.



# TOWN OF HUACHUCA CITY

The Sunset City

**MEETING MINUTES OF THE  
HUACHUCA CITY TOWN COUNCIL  
April 25th, 2024 AT 6:00 PM  
COUNCIL CHAMBERS  
500 N. GONZALES BLVD.  
HUACHUCA CITY, AZ 85616**

**A. Call to Order – Mayor**

- a. Pledge of Allegiance
- b. Roll Call and Ascertain Quorum

**B. Roll Call.**

**Roll Call.**

**Present:** Johann Wallace, Christy Hirshberg, Cynthia Butterworth, Jeffrey Ferro, Debra Trate, Town Manager Suzanne Harvey (Not voting), Town Clerk Brandye Thorpe (not voting), Town Attorney Thomas Benavidez (Not voting).

**Absent:** Danielle Cardella, Jean Smelt.

**a. Invocation**

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#### **D. Consent Agenda - Mayor**

*All items listed in the Consent Agenda are considered routine matters and will be enacted by one motion of the Council. There will be no separate discussion of these items unless a Member of the Town Council requests that an item or items be removed for discussion. Council Members may ask questions without removal of the item from the Consent Agenda. Items removed from the Consent Agenda are considered in their normal sequence as listed on the agenda, unless called out of sequence.*

C.1 Consider approval of the Minutes of the Regular Council meeting held on April 11, 2024.

C.2 Consider approval of the Payment Approval Report.

**Motion:** Approval of the items on the Consent Agenda, **Action:** Open for Discussion and/or Action, **moved by** Johann Wallace, **Seconded by** Christy Hirshberg.

**Motion:** Approve items on the Consent Agenda, **Action:** Approve, **moved by** Johann Wallace, **Seconded by** Christy Hirshberg.

Motion passed unanimously.

#### **E. Unfinished Business before the Council – Mayor**

*Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen, who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the mayor at any time.*

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**E.1 Discussion and/or Action [Spencer Forsberg]: Mr. Forsberg will present the Town's finances for the month of February.**

Mayor Wallace informs the Council that they will be skipping item E.1 as Mr. Forsberg was unavailable.

**E.2 Discussion and/or Action [Suzanne Harvey]: Selection of banking and investment options for Town funds.**

**Motion:** Selection of banking and investment options for Town funds, **Action:** Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Christy Hirshberg.

Manager Harvey reminds the Council that they had discussed and decided how to proceed with the Operating funds and tells them that they are in the process of executing that decision. They had discussed previously the investment fund that we have that has not performed very well. It's starting to perform better than it did last year. She mentions the presentations they have had about different options. She tells them that at this point, unless the Council wants her to bring in other options or find a Financial Advisor, she would like direction on where the Council would like to put those funds. The choices would be to put the Investment Funds into our Wells Fargo account for the Stagecoach Sweep, it would be swept in with the rest of our Operating Funds. She tells the Council that personally she prefers to keep the Investment Funds separate from the Operating Funds. The other choice is to put all the Investment Funds into the LGIP or CD's or do half and half. She tells them that she is awaiting their instructions. If they want more time or another presentation, she can make that happen.

Mayor Wallace comments that he is good with half and half. He asked the Council if they were good with that too or would they like to maybe hear what a Financial Advisor would suggest. Councilmember Butterworth asked if the LGIP would give them a better return on the investment money.

Manager Harvey answered that the return was about the same just that it's different kinds of money. The CD is going to be less liquid but stay the same where the LGIP is very liquid.

Mayor Wallace commented the LGIP is less volatile when it comes to the marketing community. Councilmember Butterworth commented that with a CD if they had to withdraw that money, they would have to pay a penalty. She doesn't like that.

Mayor Pro Tem Hirshberg commented that this is why half and half could be better, because then they wouldn't need to withdraw from the CD, they would have the LGIP if they ran into an emergency.

Mayor Wallace commented that this brings up a good question of how much money would they want to have in the LGIP before they took it out and put it into a CD or Operating Funds. We'll need to think about that going forward.

Councilmember Ferro commented that he likes the half and half, but he thinks that they should cap the CD exposure at half of what they have now.

Mayor Wallace commented how about we do the half and half and then come back to look at it in six (6) months from a balance perspective.

Councilmember Butterworth asked several questions about CDs.

Manager Harvey answered that it should be in the information they have in their packets. She explained that they would go off of Councils decision for the return dates and try to find the ones that work best for the Town. She tells the Council that she would like their direction about the maturity dates for the CDs.

Councilmember Trate asked if they would automatically renew.

Manager Harvey explained that there would be a point that they would need to decide if they wanted to renew. It would be up to them to direct.

Councilmember Ferro commented that they should be looking at these every six (6) months or so anyway. They don't want to stick money somewhere and then forget about it.

**Motion:** Go ahead and do as discussed, **Action:** Approve, **Moved by** Johann Wallace, **Seconded by** Jeffrey Ferro.

Motion passed unanimously.

**E.3 Discussion and/or Action [Suzanne Harvey and Ruben Villa]: Council direction to staff concerning potential property tax increase for fiscal year 2024-25, for the purposes of: complying with "Truth in Taxation" legal requirements, and budget planning and preparation, including providing formal public notice and scheduling of a public hearing before any final decisions are made by Council.**

**Motion:** Council direction to staff concerning potential property tax increase for fiscal year 2024-25, for the purposes of: complying with "Truth in Taxation" legal requirements, and budget planning and preparation, including providing formal public notice and scheduling of a public hearing before any final decisions are made by Council, **Action:** Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Christy Hirshberg.

Manager Harvey tells the Council that the first thing that she wants to stress is that on the property tax increase, the decision that the Council makes tonight does not block them into doing anything it just tells them that they want staff to begin the process of Truth in Taxation. Which involves notices and a lot of calculations by staff. She tells the Council that she believes that both her and Ruben are in agreement that they are not recommending that we consider a Property Tax increase this year. The most they would get is \$11,000, which is nothing to sneeze at, but they did do an increase last year. However, that is for Mayor and Council to decide. She tells them that if they do decide that they want to consider doing that they would just tell them tonight and the staff would begin the process. Council would then make that decision at a later date.

Councilmember Trate asked about the amount they would receive, clarifying if it was \$1,100 or 11,000. As they had heard \$1,100 before.

Manager Harvey replied that \$11,000 is the updated number they received today from the Tax Oversight Commission.

Mayor Wallace commented that he had a couple questions. \$11,000 would be the most they could recoup and that would be if they increased to the max amount.

Manager Harvey and Mr. Via answered yes, based off of the updated information they had received so far.

Mayor Wallace asked how big of a hit did this flat tax impact the Town.

Manager Harvey and Mr. Villa answered that they had just received this information and are unable to give definite answers on. It was significant, about \$30,000 or so.

Mayor Wallace commented that it isn't really appetizing because they did it last year. But something that they will need to take under consideration for Council is for next year when they start doing budget, the State Legislature keeps doing things to make them look like heroes when in fact everything they are doing is hurting municipalities because it puts the burden on them to make up the lost revenue. The flat tax is one of them. It's great but the problem is that it directly impacts and affects the municipalities and Towns throughout the state of Arizona by taking money away from them and then they have to try to figure out where that money can come from and what services to cut. He doesn't want to be in a situation where they have to start cutting services from our residents. So as the budget plays out this year we're going to have to

see how that goes and how these changes at the state level are impacting our budget. We will have to keep it in mind for next year.

Mr. Villa commented that with the due date for the notice coming up that is why they brought it to Council tonight. He also recommended that they look at it on a biannual schedule or something like it, so it doesn't fall behind again.

Councilmember Butterworth commented that if they are doing this stuff with the Wells Fargo account, what they earn in interest might be able to make up that difference.

Mayor Wallace asked Attorney Benavidez if they needed a formal motion about not raising taxes.

Attorney Benavidez answered no that he preferred they not make a negative motion.

**E.4 Discussion and/or Action [Suzanne Harvey and Ruben Villa]: Council direction to staff concerning potential sales tax rate increases for fiscal year 2024-25, for the purposes of: complying with "Truth in Taxation" legal requirements, and budget planning and preparation, including providing formal public notice and scheduling of a public hearing before any final decisions are made by Council.**

**Motion:** Council direction to staff concerning potential sales tax rate increases for fiscal year 2024-25, for the purposes of: complying with "Truth in Taxation" legal requirements, and budget planning and preparation, including providing formal public notice and scheduling of a public hearing before any final decisions are made by Council, **Action:** Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Christy Hirshberg.

Manager Harvey tells the Council that never, at least in her time here, have they considered this, and she feels that at the very least they should have the data in front of them and decide what they think is best. It doesn't seem right to just dismiss it. It is another avenue to increase some of the Town's revenue without going back to a Property Tax increase immediately, year after year. They want to try to look at this as a biannual thing so that we aren't being on one and never considering the other. She turns the floor over to Mr. Via.

Mr. Villa greets the Council and tells them that a year ago they prepared an analysis that shows Sales Tax, but they didn't really compare the rate to any other city in our surrounding area. He explained briefly the information available to the Council in their packets and tells them that they want to prepare for it just in case they want to see an increase and publish this with-in the 60-day' notice. Mr. Villa starts to explain the information the Council has available and gives them examples of how the rate change may affect revenue. He shows them the different rates from around us and throughout the state. He explained how the Council has options when doing this. They could choose a type to isolate and change that rate only if they didn't want to make an overall change. He tells them that the question tonight is do they want staff to continue to pursue this as a potential revenue source in the budget. They want to bring things just for discussion only and they would bring it back for a decision.

Councilmember Trate commented that she doesn't think they should go higher than Sierra Vista. She commented about a few of the Cities around us and said that she thinks people would be in an uproar. She mentioned the people who would be most affected by an increase and suggested that they only do it on retail and restaurants. She doesn't believe that they should go higher than ten (10) no matter what. She explained that ten (10) is the combination of taxes.



Mayor Wallace commented that he remembers when they went up to 1.9% and the specific intent was to keep it below Sierra Vista. Going to 3% or going something higher isn't good from an attraction perspective for businesses. The people most affected by this would be the residents and he's not inclined to change this one either this year. He needs to see a whole picture of what the budget is going to look like with the changes at the state level. He knows they are trying to mess with the Rental Tax, it'll be on the ballot. These are things we have to keep our eyes on and he's just not keen on bulking this up.

Councilmember Butterworth agrees with Mayor Wallace.

#### **E.5 Discussion and/or Action [Councilmember Ferro]: Discussion concerning a comprehensive list of the types of building/construction/improvement projects that would require a building permit from the Town.**

**Motion:** Discussion concerning a comprehensive list of the types of building/construction/improvement projects that would require a building permit from the Town,

**Action:** Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Christy Hirshberg.

Councilmember Ferro begins by mentioning how they have all been going through various chapters of the Town Code. One of the more recent ones was Chapter 18. Something that he noticed going through is that there are multiple references to repairs of buildings requiring Building Permits. He thinks that he understands the intent of that, but repair is a very long, very wide spectrum. There are basically two (2) schools of thought when it comes to Building Permits for municipalities. One is that they are a great way to make money because we charge a fee for them. The other school of thought is that they give the municipalities Building Inspectors awareness and oversight of projects going on so that they can inspect the progress. For inspection purposes he understands. You want to make sure that corners aren't being cut. But there are a lot of things he thinks doesn't need one. And because we don't have any application data on this word repair, at least on Chapter 18, some one reading that is led to believe that anything they do would be covered under a repair not routine maintenance and would require a permit. His proposal is that Town staff prepare a detailed comprehensive list of all those things. Construction, renovation, repair. That would require a building permit. Again, with an eye toward an inspection regiment involved. We don't have this, and he feels that they owe it to the people and businesses in the Town to put something like this on our Town website so that if they have a question they can just go on the website, pull up the list, and see if they need a permit. His proposed action on this would be to direct Town staff to prepare a draft version of this list to be emailed to all members of Council and the Mayor, not later than 30 calendar days from tomorrow, so by May 26<sup>th</sup>. At which Council would have 14 calendar days to review in private for further action. He asked if anyone had any questions, concerns, or comments at this time.

Mayor Wallace agrees that this is something needed. The problem is that some of those things have it in there but it's very wishy-washy. This would be something that lets us know, and others know if they need a permit.

Manager Harvey informs the Council that Doctor Johnson was unable to make it tonight, but she wanted to tell them some of the concerns from the discussion they had. Doctor Johnson expressed the concern that if they didn't have something on the list, that there is some liability.

We would need a disclaimer that would say that it is not all exhausted. Doctor Johnson doesn't believe that we can identify everything.

Councilmember Ferro commented that he believes that our staff and Building Inspector would be able to come up with at least a partial solution. He doesn't expect 100%.

Mayor Wallace suggests that they put together a list of the common things that happen in the Town. This would be something that they can easily come back to and revise if more things pop up. To make it something that staff sets up, manages, and updates. This doesn't necessarily have to be something that comes back to Council unless there is a problem.

Councilmember Ferro agrees.

Councilmember Butterworth commented that her only concern is the time limit for staff as they are already doing budget. She just doesn't think that it would be realistic for them at this time in the year.

Councilmember Trate replied that it would be Doctor Johnson.

Others on Council commented that staff would still likely be involved.

Councilmember Ferro commented that if Manager Harvey informs him that 30 days isn't doable, he would be amendable to giving more time. He'd rather have a better list later than a junk list when I want it.

Mayor Wallace replied that we would also have changed what kind of list we wanted. Instead of a full comprehensive list we now want a list that covers common things from the last two (2) years where permits were issued. If we can get this first list, then we can start asking questions about other things that may or may not require a permit.

Manager Harvey commented that if they continue with a strategic approach like what has been mentioned she believes it will be more possible for Doctor Johnson to make the list. By looking at the things that have been permitted or asked in the last two (2) years it should be easier and more focused for our residents.

**Motion:** go ahead and direct staff to get us a list of the types of permits that have been requested in the last two (2) years for our review by 28<sup>th</sup> May of 2024, **Action:** Direct staff,

**Moved by** Johann Wallace, **Seconded by** Christy Hirshberg.

Motion passed unanimously.

**E.6 Discussion and/or Action [Mayor Wallace]: Second reading and adoption of ORDINANCE NO. 2024-01 AMENDING THE TOWN CODE TITLE 5 "BUSINESS LICENSES AND REGULATIONS," CHAPTER 5.05 "BUSINESS LICENSES," TO ADOPT CHANGES TO THE REQUIREMENTS FOR ISSUANCE OF A BUSINESS LICENSE.**

**Motion:** Second reading and adoption of ORDINANCE NO. 2024-01 Amending the Town Code TITLE 5 "BUSINESS LICENSES AND REGULATIONS," CHAPTER 5.05 "BUSINESS LICENSES," to Adopt changes to the Requirements for Issuance of a Business License, **Action:** Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Christy Hirshberg.

Mayor Wallace explained that this is the second reading. He asked if anybody had any questions, changes, or concerns.

**Motion:** go ahead and adopt Ordinance No. 2024-01, **Action:** Direct staff, **Moved by** Johann Wallace, **Seconded by** Christy Hirshberg.

**E.7 Discussion and/or Action [Stephanie Fulton]: Update on the Town's planned summer programs and activities.**

**Motion:** Update on the Town's planned summer programs and activities, **Action:** Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Christy Hirshberg.

Director of Library and Community services Fulton greets the Council and tells them that summer is going to be busy. They will be having Summer Splash. This year again for two (2) sessions. One starting May 28<sup>th</sup> - June 21<sup>st</sup>. The other session is from June 24<sup>th</sup> - July 19<sup>th</sup>. There is one holiday in June and one in July and there will be no Splash on those days. The cost for in district is per session \$80. Out of district \$100. If the caregiver signs up for both sessions at once, they will receive a \$20 discount. We will have scholarships available. It is for those that have completed kindergarten and those that have completed the sixth grade. Final interviews for the staff will be taken tomorrow. A nice thing that we are going to be doing this year is we're actually going to be holding a book club with some of the older children. The book is the Milkshake Man and the Author is going to do a free zoom Q and A when we are finished. The applications for Summer Splash will be out on May 1<sup>st</sup> at the Library and we will have some up here at Town Hall. We will take enrollment up until the first day. We will be doing Fridays again at \$10 per day.

Summer Reading this year the theme is Adventure starts at your Library. It will run from May 28<sup>th</sup> to July 19<sup>th</sup>. Everybody, no matter what their age, will get a free reading buddy to read to or with. We expect to see pictures and we may even have a library sleepover for just the buddies. We'll have to stay tuned and get the security cameras running. To catch them and what they're doing. As always, the State Library and Cochise County Library District have provided us with many of our supplies. The Friends of the Huachuca City Library have generously paid for two big activities. On June 13<sup>th</sup> in the morning from 10am to 11am we're going to have a Foam Party in the park, and everybody is welcome.

On July 12<sup>th</sup> from 10am to 11am Wild Man Phil is coming back. He was so popular two (2) years ago and we have had many children and adults ask us when he is coming back.

Smokey the Bear will be celebrating his 80<sup>th</sup> birthday with us on June 18<sup>th</sup> and there will be cake for all. She will not be getting 80 candles as that could be a fire hazard.

Huachuca City Police Dept. and Fry Fire have offered Adventures in their stations and vehicles and will host all ages during the first week in July.

Adults will also be doing a Summer Reading Program where for every four (4) books they read they'll get a raffle ticket. Gift cards again have been generously donated by our residents.

A Bookmark Contest will be held over the 8-week period. All entries will be laminated for free and returned to their owners but the winning entries in the categories Adult which is ages 18 +, teens which is 13- 18, Juniors 7-12, and children 3-6 will have multiple copies of their bookmark laminated and made available for the public. She will be needing judges so she asked that the Council be on the lookout in their emails.

**E.8 Discussion and/or Action [Mayor Wallace]: PROCLAMATION NO. 2024-09 -- A PROCLAMATION OF THE MAYOR DECLARING THE MONTH OF MAY, 2024, AS "ASIAN AMERICAN AND PACIFIC ISLANDER HERITAGE MONTH" IN THE TOWN OF HUACHUCA CITY.**

**Motion:** Proclamation No. 2024-09 – A Proclamation of the Mayor Declaring the month of May, 2024, as "Asian American and Pacific Islander Month" in the Town of Huachuca City, **Action:** Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by Christy Hirshberg.**

**E.9 Discussion and/or Action [Mayor Wallace]: PROCLAMATION NO. 2024-10 -- A PROCLAMATION OF THE MAYOR DECLARING THE MONTH OF MAY, 2024, AS "OLDER AMERICANS MONTH" IN THE TOWN OF HUACHUCA CITY.**

**Motion:** Proclamation No. 2024-10 – A Proclamation of the Mayor Declaring the Month of May, 2024, as "Older Americans Month" in the Town of Huachuca City, **Action:** Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by Christy Hirshberg.**

**F. Reports of Current Events by Council**

**Councilmember Butterworth**  
**Mayor Pro Tem Hirshberg**  
**Mayor Wallace**

**G. Adjournment**

**Motion:** To Adjourn, **Action:** Adjourn, **Moved by** Johann Wallace, **Seconded by** Christy Hirshberg.  
Motion passed unanimously.

Approved by Mayor Johann R. Wallace on May 9th, 2024.

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Mr. Johann R. Wallace  
Mayor

Attest: \_\_\_\_\_  
Ms. Brandye Thorpe,  
Town Clerk

Seal:

**Certification**

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Huachuca City Town Council held on March 28th, 2024. I further certify that the meeting was duly called and a quorum was present.

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Ms. Brandye Thorpe,  
Town Clerk

Report Criteria:

Detail report.  
 Invoices with totals above \$0.00 included.  
 Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	GL Account Number
<b>Arizona Business Equipment</b>							
10455	Arizona Business Equipment	AR36986	Copy Machine Usage/Admin	05/01/2024	22.18	.00	10-43-300
10455	Arizona Business Equipment	AR36986	Copy Machine Usage/Water	05/01/2024	110.91	.00	51-40-300
10455	Arizona Business Equipment	AR36986	Copy Machine Usage/Sewer	05/01/2024	72.09	.00	52-40-300
10455	Arizona Business Equipment	AR36986	Copy Machine Usage/Landfill	05/01/2024	349.36	.00	55-40-300
Total Arizona Business Equipment:					554.54	.00	
<b>AZ Dept of Economic Security</b>							
1266	AZ Dept of Economic Security	013124	quarter tax due	01/31/2024	220.29	220.29	10-22410
1266	AZ Dept of Economic Security	033124	quarter tax due	03/31/2024	96.28	96.28	10-22410
Total AZ Dept of Economic Security:					316.57	316.57	
<b>AZ Dept of Public Safety</b>							
1268	AZ Dept of Public Safety	604	Monthly Court Conversion	05/01/2024	8.00	8.00	20-40-200
Total AZ Dept of Public Safety:					8.00	8.00	
<b>Az State Treasurer</b>							
1274	Az State Treasurer	603	monthly conversions	05/01/2024	7,418.01	.00	20-40-200
Total Az State Treasurer:					7,418.01	.00	
<b>Cochise County Treasurer</b>							
1867	Cochise County Treasurer	602	Monthly Court Conversion	05/01/2024	42.55	42.55	20-40-200
Total Cochise County Treasurer:					42.55	42.55	
<b>Cody Gonzalez</b>							
10751	Cody Gonzalez	050624	Per diem for Breakfast (1) and Lu	05/06/2024	40.00	40.00	51-40-660
Total Cody Gonzalez:					40.00	40.00	
<b>COX Business</b>							
10695	COX Business	050124	Library Internet-Erate	05/01/2024	1,800.00	.00	10-62-481
Total COX Business:					1,800.00	.00	
<b>Empire Southwest, LLC</b>							
2220	Empire Southwest, LLC	EMWK368191	Estimate Repair and Trouble Shoot the Hydraulic Leak on the D	04/30/2024	8,397.39	.00	55-40-610
Total Empire Southwest, LLC:					8,397.39	.00	
<b>Freedom Towing &amp; Hauling</b>							
10233	Freedom Towing & Hauling	006659	Return Check Fee	03/30/2024	12.00	12.00	10-43-122
Total Freedom Towing & Hauling:					12.00	12.00	
<b>General Fund(Trust)</b>							
2364	General Fund(Trust)	601	monthly court conversions	05/01/2024	12,124.62	12,124.62	20-40-200

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	GL Account Number
Total General Fund(Trust):					12,124.62	12,124.62	
<b>Lal Enterprises, Inc</b>							
3220	Lal Enterprises, Inc	64171	Const. Chemical Toilet Service	04/30/2024	57.75	.00	55-40-340
Total Lal Enterprises, Inc:					57.75	.00	
<b>Lumen</b>							
10507	Lumen	688232254	Current Charges	05/01/2024	1,207.69	.00	10-48-481
Total Lumen:					1,207.69	.00	
<b>Patrick K Greene</b>							
4527	Patrick K Greene	041924	Legal Services April	04/19/2024	1,260.00	1,260.00	10-45-120
Total Patrick K Greene:					1,260.00	1,260.00	
<b>Richard Miller</b>							
10498	Richard Miller	600	Case: M0248CR20170016	04/29/2024	50.00	50.00	20-40-200
Total Richard Miller:					50.00	50.00	
<b>Ruben A. Villa</b>							
4360	Ruben A. Villa	H-012-042824	Consulting Services- Admin	04/28/2024	892.50	892.50	10-43-650
4360	Ruben A. Villa	H-012-042824	Consulting Services- Magistrate	04/28/2024	78.75	78.75	10-45-650
4360	Ruben A. Villa	H-012-042824	Consulting Services- Road User	04/28/2024	236.25	236.25	23-40-650
4360	Ruben A. Villa	H-012-042824	Consulting Services- Water	04/28/2024	682.50	682.50	51-40-650
4360	Ruben A. Villa	H-012-042824	Consulting Services- Sewer	04/28/2024	288.75	288.75	52-40-650
4360	Ruben A. Villa	H-012-042824	Consulting Services- Landfill	04/28/2024	446.25	446.25	55-40-650
Total Ruben A. Villa:					2,625.00	2,625.00	
<b>SW Building Inspection Service</b>							
4025	SW Building Inspection Service	10638	Code Enforcement/Zoning	04/30/2024	4,515.00	.00	10-54-360
Total SW Building Inspection Service:					4,515.00	.00	
<b>Tierra Water Management</b>							
10566	Tierra Water Management	1312	Operator of Record	04/29/2024	500.00	500.00	51-40-650
Total Tierra Water Management:					500.00	500.00	
<b>TransWorld Network, Corp</b>							
9629	TransWorld Network, Corp	15797903-A13	Internet Services	04/22/2024	95.28	95.28	55-40-460
Total TransWorld Network, Corp:					95.28	95.28	
<b>Turner Laboratories, Inc</b>							
4243	Turner Laboratories, Inc	24D0262	BOD, MPN, Total Coliform and E.	04/23/2024	121.00	121.00	52-40-702
Total Turner Laboratories, Inc:					121.00	121.00	
<b>Waste Management of AZ</b>							
10207	Waste Management of AZ	0052599-1571-	Trash Service	05/02/2024	14,957.88	.00	54-40-360
10207	Waste Management of AZ	042424	Landfill Credit	04/24/2024	49.30	49.30	55-30-210

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	GL Account Number
Total Waste Management of AZ:					15,007.18	49.30	
<b>Xpress Bill Pay</b>							
4441	Xpress Bill Pay	INV-XPR01162	EFT Web Transactions	04/30/2024	96.64	.00	10-43-480
4441	Xpress Bill Pay	INV-XPR01162	EFT Return NSF or Account Close	04/30/2024	14.00	.00	10-43-480
4441	Xpress Bill Pay	INV-XPR01162	Credit/Debit Card Web Transactio	04/30/2024	179.83	.00	10-43-480
4441	Xpress Bill Pay	INV-XPR01162	Online Banking- Bank Bill Pay Tra	04/30/2024	13.00	.00	10-43-480
4441	Xpress Bill Pay	INV-XPR01162	Account Maintenance Fee	04/30/2024	100.00	.00	10-43-480
4441	Xpress Bill Pay	INV-XPR01162	Tax	04/30/2024	34.31	.00	10-43-480
Total Xpress Bill Pay:					437.78	.00	
Grand Totals:					56,590.36	17,244.32	

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

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City Recorder: \_\_\_\_\_

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.



TOWN OF HUACHUCA CITY  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
10-31-100 AUTO LIEU TAX	8,132.48	59,563.77	104,541.00	44,977.23	57.0
10-31-200 REAL PROPERTY TAXES	2,292.67	74,348.62	111,619.00	37,270.38	66.6
10-31-240 FRANCHISE TAXES	.00	9,780.61	15,250.00	5,469.39	64.1
10-31-250 CITY SALES TAXES	27,945.42	230,727.32	385,000.00	154,272.68	59.9
10-31-260 STATE SALES TAXES	25,381.83	152,731.28	240,092.00	87,360.72	63.6
<b>TOTAL TAXES</b>	<b>63,752.40</b>	<b>527,151.60</b>	<b>856,502.00</b>	<b>329,350.40</b>	<b>61.6</b>
<u>LICENSES AND PERMITS</u>					
10-32-100 BUILDING PERMITS	402.00	30,630.10	11,500.00	( 19,130.10)	266.4
10-32-110 BUSINESS LICENSES	373.75	6,918.75	8,100.00	1,181.25	85.4
10-32-120 P&Z FEES	.00	.00	2,500.00	2,500.00	.0
<b>TOTAL LICENSES AND PERMITS</b>	<b>775.75</b>	<b>37,548.85</b>	<b>22,100.00</b>	<b>( 15,448.85)</b>	<b>169.9</b>
<u>INTERGOVERNMENTAL REVENUE</u>					
10-33-100 STATE REVENUE SHARING	35,641.36	285,130.88	427,696.00	142,565.12	66.7
<b>TOTAL INTERGOVERNMENTAL REVENUE</b>	<b>35,641.36</b>	<b>285,130.88</b>	<b>427,696.00</b>	<b>142,565.12</b>	<b>66.7</b>
<u>CHARGES FOR SERVICE</u>					
10-34-140 AUCTION PROCEEDS	.00	15,692.69	30,000.00	14,307.31	52.3
10-34-160 ANIMAL CONTROL FEES/FINES	8.00	129.00	700.00	571.00	18.4
10-34-170 ADMIN GARBAGE FEES	1,360.00	12,438.43	15,120.00	2,681.57	82.3
10-34-530 CITY BUS FEES/DONATIONS	.00	.00	1,050.00	1,050.00	.0
<b>TOTAL CHARGES FOR SERVICE</b>	<b>1,368.00</b>	<b>28,260.12</b>	<b>46,870.00</b>	<b>18,609.88</b>	<b>60.3</b>
<u>FINES</u>					
10-35-100 POLICE FINES	6,256.59	49,824.34	95,000.00	45,175.66	52.5
10-35-110 IMPOUND FEES	1,440.00	2,835.00	7,800.00	4,965.00	36.4
10-35-112 TOWING FEES	468.50	1,468.65	2,450.00	981.35	59.9
10-35-120 LIBRARY FEES & FINES	194.75	3,802.14	2,100.00	( 1,702.14)	181.1
10-35-125 IMPOUND ADMIN FEES	450.00	1,050.00	.00	( 1,050.00)	.0
<b>TOTAL FINES</b>	<b>8,809.84</b>	<b>58,980.13</b>	<b>107,350.00</b>	<b>48,369.87</b>	<b>54.9</b>

TOWN OF HUACHUCA CITY  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>MISCELLANEOUS REVENUE</u>					
10-36-100 INTEREST	43.97	30,923.31	31,000.00	76.69	99.8
10-36-200 UNREALIZED GAIN	.00	( 3,895.44)	.00	3,895.44	.0
10-36-300 MISC. POLICE REVENUE	.00	7,488.37	8,700.00	1,211.63	86.1
10-36-400 SALE OF FIXED ASSETS	.00	.00	30,000.00	30,000.00	.0
10-36-500 PARKS & REC FACILITY RENTAL	( 60.00)	1,240.00	1,600.00	360.00	77.5
10-36-515 SUMMER SPLASH REVENUE	.00	240.00	1,100.00	860.00	21.8
10-36-900 MISCELLANEOUS	26.00	23,325.10	15,000.00	( 8,325.10)	155.5
10-36-902 WORKERS' COMP REIMBURSEMENTS	.00	.00	1,000.00	1,000.00	.0
10-36-904 WILDLAND REVENUE	.00	.00	3,000.00	3,000.00	.0
10-36-905 INSURANCE CLAIMS REFUNDS	.00	.00	15,000.00	15,000.00	.0
10-36-910 LANDFILL LAND LEASE	58,500.00	468,000.00	702,000.00	234,000.00	66.7
10-36-971 TOWER LEASE	.00	.00	12,596.00	12,596.00	.0
10-36-999 DAILY CASH REC OVER/SHORT ACCT	.00	.00	100.00	100.00	.0
<b>TOTAL MISCELLANEOUS REVENUE</b>	<b>58,509.97</b>	<b>527,321.34</b>	<b>821,096.00</b>	<b>293,774.66</b>	<b>64.2</b>

TOWN GRANTS

10-37-165 DONATIONS - ANIMAL CONTROL	.00	.00	1,000.00	1,000.00	.0
10-37-456 DONATIONS - LIBRARY	400.00	27,000.00	3,000.00	( 24,000.00)	900.0
10-37-457 LIBRARY GRANT	.00	19,685.00	50,000.00	30,315.00	39.4
10-37-458 SENIOR CENTER GRANT	.00	.00	25,000.00	25,000.00	.0
10-37-459 SUMMER SPLASH DONATION	.00	1,000.00	5,000.00	4,000.00	20.0
10-37-467 POLICE DONATIONS	.00	.00	5,000.00	5,000.00	.0
10-37-480 SUMMER SPLASH GRANT	.00	3,500.00	5,000.00	1,500.00	70.0
10-37-908 GRANTS - IT	.00	.00	15,000.00	15,000.00	.0
10-37-909 BUILDING REGULATION GRANT	.00	.00	10,000.00	10,000.00	.0
10-37-913 USDA EQUIPMENT GRANT	.00	.00	60,000.00	60,000.00	.0
10-37-919 CITY BUS GRANT	.00	.00	100,000.00	100,000.00	.0
10-37-920 GENERAL ADMIN GRANT	.00	.00	50,000.00	50,000.00	.0
10-37-921 POLICE GRANT	.00	2,973.63	180,000.00	177,026.37	1.7
10-37-922 SRO PROGRAM REIMBURSEMENTS	15,339.10	15,339.10	63,831.00	48,491.90	24.0
10-37-925 MISC GRANTS	.00	( 186.04)	150,000.00	150,186.04	( .1)
10-37-963 E-RATE	.00	.00	25,000.00	25,000.00	.0
10-37-965 SCBA GRANT	.00	.00	200,000.00	200,000.00	.0
10-37-968 PUBLIC WORKS GRANT	.00	.00	20,000.00	20,000.00	.0
10-37-969 COURT GRANT	.00	.00	10,000.00	10,000.00	.0
10-37-970 BACK TO SCHOOL DONATIONS	.00	3,231.00	.00	( 3,231.00)	.0
10-37-971 COMMUNITY EVENTS DONATIONS	.00	.00	2,000.00	2,000.00	.0
<b>TOTAL TOWN GRANTS</b>	<b>15,739.10</b>	<b>72,542.69</b>	<b>979,831.00</b>	<b>907,288.31</b>	<b>7.4</b>

TOWN OF HUACHUCA CITY  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>CONTRIBUTIONS AND TRANSFERS</u>					
10-39-965 TRANSFERS IN-TRANSIT SERVICES	1,799.17	14,393.36	21,590.00	7,196.64	66.7
10-39-966 TRANSFERS IN-FT HUACHUCA CONTR	.00	.00	50,000.00	50,000.00	.0
10-39-999 TRANSFERS IN-LANDFILL DUETO/FR	.00	.00	2,300,000.00	2,300,000.00	.0
<b>TOTAL CONTRIBUTIONS AND TRANSFERS</b>	<b>1,799.17</b>	<b>14,393.36</b>	<b>2,371,590.00</b>	<b>2,357,196.64</b>	<b>.6</b>
<b>TOTAL FUND REVENUE</b>	<b>186,395.59</b>	<b>1,551,328.97</b>	<b>5,633,035.00</b>	<b>4,081,706.03</b>	<b>27.5</b>

TOWN OF HUACHUCA CITY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>COUNCIL</u>					
10-42-100 PERSONNEL SERVICES	900.00	6,814.29	14,400.00	7,585.71	47.3
10-42-130 EMPLOYEE BENEFITS	116.89	695.72	1,142.00	446.28	60.9
10-42-220 ATTORNEY FEES	5,585.00	21,360.00	45,000.00	23,640.00	47.5
10-42-290 OFFICE SUPPLIES	.00	.00	800.00	800.00	.0
10-42-292 EMPLOYEE APPRECIATION/RECOGNIT	.00	.00	800.00	800.00	.0
10-42-530 COMMUNITY RELATIONS	.00	.00	1,000.00	1,000.00	.0
10-42-640 MEMBERSHIPS	.00	6,021.00	10,000.00	3,979.00	60.2
10-42-660 TRAVEL AND TRAINING	.00	.00	3,500.00	3,500.00	.0
<b>TOTAL COUNCIL</b>	<b>6,601.89</b>	<b>34,891.01</b>	<b>76,642.00</b>	<b>41,750.99</b>	<b>45.5</b>
<u>GENERAL ADMINISTRATION</u>					
10-43-100 PERSONNEL SERVICES	9,081.25	71,727.70	124,052.00	52,324.30	57.8
10-43-102 NEW HIRE	.00	289.60	.00	( 289.60)	.0
10-43-105 OVERTIME	302.18	708.95	355.00	( 353.95)	199.7
10-43-122 MISCELLANEOUS	89.00	( 6,796.64)	500.00	7,296.64	(1359.
10-43-130 EMPLOYEE BENEFITS	2,085.63	14,328.30	26,683.00	12,354.70	53.7
10-43-250 ADVERTISING	.00	.00	4,800.00	4,800.00	.0
10-43-271 TELEPHONE	325.30	3,082.27	5,000.00	1,917.73	61.7
10-43-280 INSURANCE	38.95	8,845.35	11,250.00	2,404.65	78.6
10-43-300 PRINTING	409.20	3,040.86	400.00	( 2,640.86)	760.2
10-43-340 UTILITIES	735.42	10,340.11	13,000.00	2,659.89	79.5
10-43-360 CONTRACT LABOR	( 3,198.70)	.00	.00	.00	.0
10-43-366 INMATE LABOR	27.77	1,086.99	1,200.00	113.01	90.6
10-43-440 POSTAGE	156.14	624.57	1,000.00	375.43	62.5
10-43-460 SUPPLIES	.00	2,281.57	4,000.00	1,718.43	57.0
10-43-462 PEST CONTROL	10.00	342.00	200.00	( 142.00)	171.0
10-43-465 EMPLOYMENT TESTING/BACKGROUND	.00	.00	2,300.00	2,300.00	.0
10-43-470 VEHICLE EXPENSE	.00	.00	600.00	600.00	.0
10-43-475 FUEL EXPENSE	.00	1,590.17	800.00	( 790.17)	198.8
10-43-480 COMPUTER EXPENSE	1,488.16	11,853.38	.00	( 11,853.38)	.0
10-43-610 EQUIPMENT MAINTENANCE	.00	.00	100.00	100.00	.0
10-43-640 MEMBERSHIP	.00	2,057.00	1,300.00	( 757.00)	158.2
10-43-650 PROFESSIONAL SERVICES	5,439.62	24,652.12	60,000.00	35,347.88	41.1
10-43-660 TRAVEL AND TRAINING	.00	50.00	4,500.00	4,450.00	1.1
10-43-690 ELECTION SUPPLIES	.00	.00	1,100.00	1,100.00	.0
10-43-703 CODIFYING/DIGITIZING	.00	775.50	3,000.00	2,224.50	25.9
10-43-705 DEBT:CAP LEASE EXP (830 AZ ST)	6,815.00	35,350.00	34,100.00	( 1,250.00)	103.7
10-43-840 CAPITAL OUTLAY - EQUIPMENT	2,474.21	3,496.97	3,000.00	( 496.97)	116.6
<b>TOTAL GENERAL ADMINISTRATION</b>	<b>26,279.13</b>	<b>189,726.77</b>	<b>303,240.00</b>	<b>113,513.23</b>	<b>62.6</b>

TOWN OF HUACHUCA CITY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MAGISTRATE</u>					
10-45-100 PERSONNEL SERVICES	3,811.38	30,993.65	52,403.00	21,409.35	59.1
10-45-105 OVERTIME	9.17	459.14	975.00	515.86	47.1
10-45-120 PROSECUTION FEES	.00	8,518.00	12,000.00	3,482.00	71.0
10-45-130 EMPLOYEE BENEFITS	1,273.41	9,158.09	14,074.00	4,915.91	65.1
10-45-221 COURT APPT ATTORNEYS	.00	.00	9,000.00	9,000.00	.0
10-45-250 CONTRACT LABOR-PRO TEM	.00	500.00	1,500.00	1,000.00	33.3
10-45-290 OFFICE SUPPLIES	.00	594.86	200.00	( 394.86)	297.4
10-45-360 CONTRACT LABOR-JUDGE	.00	.00	14,500.00	14,500.00	.0
10-45-480 COMPUTER EXPENSE	1,241.79	2,483.58	2,500.00	16.42	99.3
10-45-650 PROFESSIONAL SERVICES	1,637.65	1,637.65	5,000.00	3,362.35	32.8
10-45-660 TRAVEL/TRAINING	.00	.00	1,000.00	1,000.00	.0
10-45-810 JAIL FEES	318.06	954.18	.00	( 954.18)	.0
<b>TOTAL MAGISTRATE</b>	<b>8,291.46</b>	<b>55,299.15</b>	<b>113,152.00</b>	<b>57,852.85</b>	<b>48.9</b>
<u>IT</u>					
10-48-100 PERSONNEL SERVICES	.00	.00	21,424.00	21,424.00	.0
10-48-101 CONTRACT LABOR	.00	.00	7,000.00	7,000.00	.0
10-48-130 EMPLOYEE BENEFITS	70.21	241.80	1,700.00	1,458.20	14.2
10-48-210 SUBSCRIPTIONS & SOFTWARE LIC	.00	18,105.15	45,000.00	26,894.85	40.2
10-48-275 CELL PHONE	1,565.78	12,508.01	17,000.00	4,491.99	73.6
10-48-450 EQUIPMENT	205.24	4,494.57	7,500.00	3,005.43	59.9
10-48-481 INTERNET	1,128.55	5,627.47	14,000.00	8,372.53	40.2
<b>TOTAL IT</b>	<b>2,969.78</b>	<b>40,977.00</b>	<b>113,624.00</b>	<b>72,647.00</b>	<b>36.1</b>

TOWN OF HUACHUCA CITY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>POLICE</u>					
10-51-100 PERSONNEL SERVICES	24,482.36	198,748.84	368,493.00	169,744.16	53.9
10-51-105 OVERTIME	499.69	10,874.87	12,634.00	1,759.13	86.1
10-51-110 UNIFORM ALLOWANCE	300.00	3,605.37	3,750.00	144.63	96.1
10-51-130 EMPLOYEE BENEFITS	7,777.31	51,811.15	128,653.00	76,841.85	40.3
10-51-135 PUBLIC SAFETY RETIREMENT	3,755.77	30,196.42	75,815.00	45,618.58	39.8
10-51-222 SEACOM/CCSO CONTRACT	.00	40,975.00	81,950.00	40,975.00	50.0
10-51-230 PROFESSIONAL SERVICES	.00	688.00	1,600.00	912.00	43.0
10-51-231 PSPRS ATTORNEY	.00	495.00	2,700.00	2,205.00	18.3
10-51-271 TELEPHONE	171.03	1,244.24	2,500.00	1,255.76	49.8
10-51-290 OFFICE SUPPLIES	.00	884.10	1,500.00	615.90	58.9
10-51-295 PRINTING	66.62	573.54	1,500.00	926.46	38.2
10-51-340 UTILITIES	.00	2,899.98	7,000.00	4,100.02	41.4
10-51-366 INMATE LABOR	3.07	120.15	500.00	379.85	24.0
10-51-430 HUMANE SUPPLIES	.00	106.33	.00	( 106.33)	.0
10-51-460 MAINTENANCE AND SUPPLIES	.00	1,301.93	1,500.00	198.07	86.8
10-51-462 PEST CONTROL	39.00	234.00	500.00	266.00	46.8
10-51-463 ACO SUPPLIES	.00	.00	1,300.00	1,300.00	.0
10-51-466 WEAPONS AND AMMUNITION	1,931.60	1,931.60	2,000.00	68.40	96.6
10-51-467 SV CONTRACT PAYMENT	.00	.00	5,500.00	5,500.00	.0
10-51-470 VEHICLE EXPENSE	3,786.94	11,242.70	10,000.00	( 1,242.70)	112.4
10-51-475 POLICE FUEL EXPENSE	.00	6,437.84	13,500.00	7,062.16	47.7
10-51-480 COMPUTER EXPENSE	.00	1,015.49	.00	( 1,015.49)	.0
10-51-505 TOW FEES	705.50	1,705.25	3,000.00	1,294.75	56.8
10-51-620 EQUIP REPAIR AND MAINTENANCE	.00	1,185.95	2,500.00	1,314.05	47.4
10-51-640 MEMBERSHIP	.00	.00	725.00	725.00	.0
10-51-660 TRAVEL AND TRAINING	307.85	598.85	7,500.00	6,901.15	8.0
10-51-665 COMMUNITY RELATIONS	.00	.00	1,000.00	1,000.00	.0
10-51-705 CAPITAL LEASE	68.19	475.73	1,500.00	1,024.27	31.7
10-51-804 SOFTWARE LICENSING	.00	3,382.06	9,700.00	6,317.94	34.9
10-51-810 JAIL FEES	.00	.00	4,000.00	4,000.00	.0
10-51-841 VEHICLE LEASE	.00	26,994.10	26,994.00	( .10)	100.0
10-51-850 NEW EQUIPMENT	.00	1,608.48	4,000.00	2,391.52	40.2
10-51-856 BODY WORN CAMERA PROG.	.00	.00	1,500.00	1,500.00	.0
<b>TOTAL POLICE</b>	<b>43,894.93</b>	<b>401,336.97</b>	<b>785,314.00</b>	<b>383,977.03</b>	<b>51.1</b>

TOWN OF HUACHUCA CITY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FIRE</u>					
10-53-100 PERSONNEL SERVICES	.00	.00	4,500.00	4,500.00	.0
10-53-130 EMPLOYEE BENEFITS	14.84	51.10	529.00	477.90	9.7
10-53-340 UTILITIES	1,505.85	7,162.83	8,500.00	1,337.17	84.3
10-53-360 FIRE SERVICES	.00	201,138.52	403,000.00	201,861.48	49.9
10-53-366 INSURANCE	5.60	5.60	.00	( 5.60)	.0
10-53-450 EQUIPMENT/SUPPLIES	.00	.00	5,000.00	5,000.00	.0
10-53-470 VEHICLE EXPENSE	.00	.00	14,000.00	14,000.00	.0
10-53-475 FUEL EXPENSE	.00	39.68	2,000.00	1,960.32	2.0
10-53-516 PRESUMPTIVE CANCER COVERAGE	.00	4,104.27	5,000.00	895.73	82.1
10-53-610 EQUIPMENT MAINTENANCE	.00	.00	3,000.00	3,000.00	.0
<b>TOTAL FIRE</b>	<b>1,526.29</b>	<b>212,502.00</b>	<b>445,529.00</b>	<b>233,027.00</b>	<b>47.7</b>
<u>BUILDING REGULATION</u>					
10-54-360 CONTRACT LABOR	4,500.00	31,831.50	57,500.00	25,668.50	55.4
10-54-760 BLDG REGULATION SUPPLIES	.00	.00	1,000.00	1,000.00	.0
10-54-801 ABATEMENT	1,185.00	1,185.00	12,000.00	10,815.00	9.9
<b>TOTAL BUILDING REGULATION</b>	<b>5,685.00</b>	<b>33,016.50</b>	<b>70,500.00</b>	<b>37,483.50</b>	<b>46.8</b>
<u>PUBLIC WORKS</u>					
10-57-100 PERSONNEL SERVICES	1,757.33	14,685.26	22,131.00	7,445.74	66.4
10-57-105 OVERTIME	61.12	297.21	693.00	395.79	42.9
10-57-110 UNIFORM ALLOWANCE	.00	30.45	450.00	419.55	6.8
10-57-130 EMPLOYEE BENEFITS	595.22	3,883.35	8,575.00	4,691.65	45.3
10-57-340 UTILITIES	.00	342.68	2,500.00	2,157.32	13.7
10-57-366 INMATE LABOR	( 15.55)	375.92	1,400.00	1,024.08	26.9
10-57-460 MAINTENANCE AND SUPPLIES	.00	494.63	1,500.00	1,005.37	33.0
10-57-470 VEHICLE REPAIR/MAINT	.00	.00	1,500.00	1,500.00	.0
10-57-475 FUEL EXPENSE	.00	996.65	3,000.00	2,003.35	33.2
10-57-476 DIESEL	.00	43.25	500.00	456.75	8.7
10-57-500 BUILDING MAINTENANCE	2,912.85	44,152.53	25,000.00	( 19,152.53)	176.6
10-57-540 SMALL TOOLS	.00	1,089.85	1,500.00	410.15	72.7
10-57-610 EQUIPMENT MAINTENANCE	415.95	1,020.95	6,500.00	5,479.05	15.7
<b>TOTAL PUBLIC WORKS</b>	<b>5,726.92</b>	<b>67,412.73</b>	<b>75,249.00</b>	<b>7,836.27</b>	<b>89.6</b>

TOWN OF HUACHUCA CITY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CITY POOL</u>					
10-58-100 PERSONNEL SERVICES	.00	9,144.71	14,500.00	5,355.29	63.1
10-58-130 EMPLOYEE BENEFITS	46.59	1,140.86	1,289.00	148.14	88.5
10-58-340 UTILITIES	.00	4,393.19	7,000.00	2,606.81	62.8
10-58-460 MAINTENANCE AND SUPPLIES	.00	715.80	5,000.00	4,284.20	14.3
10-58-660 CERTIFYING	.00	.00	500.00	500.00	.0
TOTAL CITY POOL	46.59	15,394.56	28,289.00	12,894.44	54.4
<u>SUMMER SPLASH</u>					
10-59-100 PERSONNEL SERVICES	.00	2,647.83	8,040.00	5,392.17	32.9
10-59-130 EMPLOYEE BENEFITS	25.83	327.24	715.00	387.76	45.8
10-59-460 SUPPLIES	.00	.00	300.00	300.00	.0
TOTAL SUMMER SPLASH	25.83	2,975.07	9,055.00	6,079.93	32.9
<u>PARKS &amp; RECREATION</u>					
10-60-340 UTILITIES	62.94	3,164.08	3,000.00	( 164.08)	105.5
10-60-460 SUPPLIES	.00	249.00	2,500.00	2,251.00	10.0
10-60-530 COMMUNITY RELATIONS/JULY 4TH	2,827.68	3,086.60	10,000.00	6,913.40	30.9
TOTAL PARKS & RECREATION	2,890.62	6,499.68	15,500.00	9,000.32	41.9
<u>LIBRARY AND COMMUNITY SERVICES</u>					
10-62-100 PERSONNEL SERVICES	8,297.15	66,020.45	98,566.00	32,545.55	67.0
10-62-130 EMPLOYEE BENEFITS	1,936.19	12,451.19	19,852.00	7,400.81	62.7
10-62-271 TELEPHONE	156.72	709.74	1,650.00	940.26	43.0
10-62-290 OFFICE SUPPLIES	.00	872.81	.00	( 872.81)	.0
10-62-300 PRINTING	.00	413.95	800.00	386.05	51.7
10-62-340 UTILITIES	499.51	5,456.72	7,000.00	1,543.28	78.0
10-62-366 INMATE LABOR	30.87	998.04	1,800.00	801.96	55.5
10-62-460 SUPPLIES	.00	.00	2,850.00	2,850.00	.0
10-62-462 PEST CONTROL	49.00	254.00	450.00	196.00	56.4
10-62-476 FUEL	.00	19.68	200.00	180.32	9.8
10-62-480 COMPUTER EXPENSE	.00	1,250.00	2,700.00	1,450.00	46.3
10-62-481 INTERNET	.00	2,200.00	3,000.00	800.00	73.3
10-62-620 VEHICLE REPAIR & MAINT	.00	32.30	350.00	317.70	9.2
10-62-640 MEMBERSHIP	.00	.00	150.00	150.00	.0
10-62-660 TRAVEL AND TRAINING	.00	.00	500.00	500.00	.0
10-62-703 COMMUNITY RELATIONS	.00	.00	200.00	200.00	.0
10-62-705 CAPITAL LEASE	68.19	475.73	800.00	324.27	59.5
TOTAL LIBRARY AND COMMUNITY SERVICES	11,037.63	91,154.61	140,868.00	49,713.39	64.7



TOWN OF HUACHUCA CITY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CITY BUS</u>					
10-65-100 PERSONNEL SERVICES	488.62	3,386.33	14,836.00	11,449.67	22.8
10-65-130 EMPLOYEE BENEFITS	870.21	1,137.39	1,841.00	703.61	61.8
10-65-475 FUEL EXPENSE	1,931.69	2,802.02	4,000.00	1,197.98	70.1
10-65-480 VEHICLE REPAIR & MAINTENANCE	2,569.62	1,292.10	2,000.00	707.90	64.6
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TOTAL CITY BUS	5,860.14	8,617.84	22,677.00	14,059.16	38.0
<u>SENIOR CENTER</u>					
10-68-290 SUPPLIES	222.55	629.55	1,000.00	370.45	63.0
10-68-340 UTILITIES	85.36	2,135.68	4,000.00	1,864.32	53.4
10-68-450 EQUIPMENT	.00	.00	600.00	600.00	.0
10-68-462 PEST CONTROL	39.00	234.00	500.00	266.00	46.8
10-68-463 EQUIPMENT REPAIR	.00	177.08	1,000.00	822.92	17.7
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TOTAL SENIOR CENTER	346.91	3,176.31	7,100.00	3,923.69	44.7
<u>TOWN GRANTS</u>					
10-69-800 DONATIONS - ANIMAL CONTROL	.00	.00	1,000.00	1,000.00	.0
10-69-802 LIBRARY DONATIONS EXP	.00	638.31	3,000.00	2,361.69	21.3
10-69-803 IT GRANT EXP	.00	.00	15,000.00	15,000.00	.0
10-69-804 MISC GRANT EXP	.00	.00	150,000.00	150,000.00	.0
10-69-805 BUILDING REGULATION EXP	.00	.00	10,000.00	10,000.00	.0
10-69-806 LIBRARY GRANTS EXP	.00	.00	50,000.00	50,000.00	.0
10-69-807 SENIOR CENTER GRANT EXP	.00	.00	25,000.00	25,000.00	.0
10-69-808 SUMMER SPLASH GRANT EXP	.00	796.43	5,000.00	4,203.57	15.9
10-69-810 E-RATE GRANT EXP	.00	.00	25,000.00	25,000.00	.0
10-69-815 PUBLIC WORKS GRANT EXP	.00	.00	20,000.00	20,000.00	.0
10-69-816 COURT GRANT EXP	.00	.00	10,000.00	10,000.00	.0
10-69-817 SUMMER SPLASH DONATION EXP	.00	.00	5,000.00	5,000.00	.0
10-69-818 POLICE DONATION EXP	.00	.00	5,000.00	5,000.00	.0
10-69-819 GENERAL ADMIN GRANT EXP	.00	.00	50,000.00	50,000.00	.0
10-69-845 POLICE GRANT EXP	.00	.00	180,000.00	180,000.00	.0
10-69-846 AZDOHS GRANT EXPENDITURES	.00	750.07	.00	( 750.07)	.0
10-69-849 BUS LINE EXP	( 6,145.87)	.00	100,000.00	100,000.00	.0
10-69-850 SCBA GRANT EXP	.00	.00	200,000.00	200,000.00	.0
10-69-851 USDA EQUIPMENT GRANT	.00	.00	60,000.00	60,000.00	.0
10-69-900 COMMUNITY EVENTS DONATION EXP	.00	.00	2,000.00	2,000.00	.0
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TOTAL TOWN GRANTS	( 6,145.87)	2,184.81	916,000.00	913,815.19	.2

TOWN OF HUACHUCA CITY  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>NON-DEPARTMENTAL</u>					
10-70-990 CONTINGENCY	.00	.00	85,518.00	85,518.00	.0
10-70-995 CONTINGENCY - URS SET ASIDE	.00	2,757.27	64,778.00	62,020.73	4.3
TOTAL NON-DEPARTMENTAL	.00	2,757.27	150,296.00	147,538.73	1.8
<u>TRANSFERS</u>					
10-90-980 TRANSFERS OUT TO CAPITAL PROJ	5,000.00	40,000.00	60,000.00	20,000.00	66.7
TOTAL TRANSFERS	5,000.00	40,000.00	60,000.00	20,000.00	66.7
TOTAL FUND EXPENDITURES	120,037.25	1,207,922.28	3,333,035.00	2,125,112.72	36.2
NET REVENUE OVER EXPENDITURES	66,358.34	343,406.69	2,300,000.00	1,956,593.31	14.9

TOWN OF HUACHUCA CITY  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

POLICE - DHS GRANT - VEHICLE

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>REVENUE</u>					
11-30-700 DEMA GRANT FUNDS	.00	.00	300,000.00	300,000.00	.0
TOTAL REVENUE	.00	.00	300,000.00	300,000.00	.0
TOTAL FUND REVENUE	.00	.00	300,000.00	300,000.00	.0

TOWN OF HUACHUCA CITY  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

POLICE - DHS GRANT - VEHICLE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
11-40-810 DHS AUTHORIZED EXPENSES	.00	.00	300,000.00	300,000.00	.0
TOTAL EXPENDITURES	.00	.00	300,000.00	300,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	300,000.00	300,000.00	.0
NET REVENUE OVER EXPENDITURES	.00	.00	.00	.00	.0

TOWN OF HUACHUCA CITY  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

POLICE - DHS GRANT - BP OT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUE</u>					
12-30-800 DHS STONEGARDEN	1,105.05	119,864.51	250,000.00	130,135.49	48.0
TOTAL REVENUE	1,105.05	119,864.51	250,000.00	130,135.49	48.0
TOTAL FUND REVENUE	1,105.05	119,864.51	250,000.00	130,135.49	48.0

TOWN OF HUACHUCA CITY  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

POLICE - DHS GRANT - BP OT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
12-40-105 STONE GARDEN OVERTIME	.00	.00	32,233.00	32,233.00	.0
12-40-130 EMPLOYEE BENEFITS	312.18	883.06	12,228.00	11,344.94	7.2
12-40-131 OVERTIME	.00	.00	6,000.00	6,000.00	.0
12-40-135 PUBLIC SAFETY RETIREMENT	385.20	1,425.52	13,539.00	12,113.48	10.5
12-40-810 AUTHORIZED EXPENSES	.00	93,705.50	179,660.00	85,954.50	52.2
12-40-840 MILEAGE	1,765.37	6,533.13	6,340.00	( 193.13)	103.1
<b>TOTAL EXPENDITURES</b>	<b>2,462.75</b>	<b>102,547.21</b>	<b>250,000.00</b>	<b>147,452.79</b>	<b>41.0</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>2,462.75</b>	<b>102,547.21</b>	<b>250,000.00</b>	<b>147,452.79</b>	<b>41.0</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>( 1,357.70)</b>	<b>17,317.30</b>	<b>.00</b>	<b>( 17,317.30)</b>	<b>.0</b>

TOWN OF HUACHUCA CITY  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

POLICE - DHS GRANT - COMPUTER

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>REVENUE</u>					
13-30-700 GOHS (DUI TASK FORCE)	.00	.00	100,000.00	100,000.00	.0
TOTAL REVENUE	.00	.00	100,000.00	100,000.00	.0
TOTAL FUND REVENUE	.00	.00	100,000.00	100,000.00	.0

TOWN OF HUACHUCA CITY  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

POLICE - DHS GRANT - COMPUTER

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LIBRARY</u>					
13-40-810 DHS AUTHORIZED EXPENSES	.00	.00	100,000.00	100,000.00	.0
TOTAL LIBRARY	.00	.00	100,000.00	100,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	100,000.00	100,000.00	.0
NET REVENUE OVER EXPENDITURES	.00	.00	.00	.00	.0



TOWN OF HUACHUCA CITY  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

RICO FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MISCELLANEOUS REVENUE</u>					
16-36-950 RICO REVENUE (ASSET FORFEITURE)	.00	.00	10,000.00	10,000.00	.0
TOTAL MISCELLANEOUS REVENUE	.00	.00	10,000.00	10,000.00	.0
TOTAL FUND REVENUE	.00	.00	10,000.00	10,000.00	.0

TOWN OF HUACHUCA CITY  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

RICO FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
16-40-850 RICO AUTHORIZED EXPENDITURES	.00	.00	10,000.00	10,000.00	.0
TOTAL EXPENDITURES	.00	.00	10,000.00	10,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	10,000.00	10,000.00	.0
NET REVENUE OVER EXPENDITURES	.00	.00	.00	.00	.0

TOWN OF HUACHUCA CITY  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

TRUST FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUE</u>					
20-30-200 FINES AND BAILS	9,796.94	83,163.58	174,000.00	90,836.42	47.8
20-30-300 BONDS	.00	.00	100.00	100.00	.0
20-30-400 RESTITUTION	.00	( 200.00)	100.00	300.00	(200.0)
20-30-500 JCEF	.00	.00	100.00	100.00	.0
<b>TOTAL REVENUE</b>	<b>9,796.94</b>	<b>82,963.58</b>	<b>174,300.00</b>	<b>91,336.42</b>	<b>47.6</b>
<b>TOTAL FUND REVENUE</b>	<b>9,796.94</b>	<b>82,963.58</b>	<b>174,300.00</b>	<b>91,336.42</b>	<b>47.6</b>

TOWN OF HUACHUCA CITY  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

TRUST FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
20-40-200 FINES AND BAILS	11,284.63	77,913.10	174,000.00	96,086.90	44.8
20-40-400 RESTITUTION	.00	.00	100.00	100.00	.0
20-40-401 BOND	.00	.00	100.00	100.00	.0
20-40-500 JCEF	.00	.00	100.00	100.00	.0
<b>TOTAL EXPENDITURES</b>	<b>11,284.63</b>	<b>77,913.10</b>	<b>174,300.00</b>	<b>96,386.90</b>	<b>44.7</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>11,284.63</b>	<b>77,913.10</b>	<b>174,300.00</b>	<b>96,386.90</b>	<b>44.7</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>( 1,487.69)</b>	<b>5,050.48</b>	<b>.00</b>	<b>( 5,050.48)</b>	<b>.0</b>

TOWN OF HUACHUCA CITY  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

ROAD USER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUE</u>					
23-30-300 GAS TAX REVENUES - HURF	12,577.03	94,085.79	164,295.00	70,209.21	57.3
TOTAL REVENUE	12,577.03	94,085.79	164,295.00	70,209.21	57.3
<u>CONTRIBUTIONS AND TRANSFERS</u>					
23-39-998 TRANSFERS IN FROM FUND BALANCE	23,333.33	186,666.64	280,000.00	93,333.36	66.7
TOTAL CONTRIBUTIONS AND TRANSFERS	23,333.33	186,666.64	280,000.00	93,333.36	66.7
TOTAL FUND REVENUE	35,910.36	280,752.43	444,295.00	163,542.57	63.2

TOWN OF HUACHUCA CITY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

ROAD USER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ROAD USERS ADMIN</u>					
23-40-100 PERSONNEL SERVICES	932.80	7,728.91	12,126.00	4,397.09	63.7
23-40-110 UNIFORM ALLOWANCE	.00	.00	180.00	180.00	.0
23-40-130 EMPLOYEE BENEFITS	206.35	1,462.40	3,900.00	2,437.60	37.5
23-40-340 UTILITIES	.00	17,312.73	20,000.00	2,687.27	86.6
23-40-460 MAINTENANCE AND SUPPLIES	1,651.04	2,633.36	5,000.00	2,366.64	52.7
23-40-475 FUEL	.00	86.50	7,000.00	6,913.50	1.2
23-40-490 ROAD REPAIR	495.63	495.63	103,589.00	103,093.37	.5
23-40-610 EQUIPMENT REPAIR	.00	911.06	12,500.00	11,588.94	7.3
23-40-650 PROFESSIONAL SERVICES	4,913.02	5,033.02	15,000.00	9,966.98	33.6
23-40-831 CAPITAL OUTLAY	.00	84,179.00	80,000.00	( 4,179.00)	105.2
23-40-928 TRANSFERS OUT-SKYLINE RD PROJ	7,083.33	56,666.64	85,000.00	28,333.36	66.7
23-40-980 TRANSFERS OUT TO CAPITAL PROJ	8,333.33	66,666.64	100,000.00	33,333.36	66.7
<b>TOTAL ROAD USERS ADMIN</b>	<b>23,615.50</b>	<b>243,175.89</b>	<b>444,295.00</b>	<b>201,119.11</b>	<b>54.7</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>23,615.50</b>	<b>243,175.89</b>	<b>444,295.00</b>	<b>201,119.11</b>	<b>54.7</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>12,294.86</b>	<b>37,576.54</b>	<b>.00</b>	<b>( 37,576.54)</b>	<b>.0</b>

TOWN OF HUACHUCA CITY  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

STATE HURF - SKYLINE PROJECT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUE</u>					
28-30-101 STATE REVENUE	.00	2,071,200.00	2,070,000.00	( 1,200.00)	100.1
TOTAL REVENUE	.00	2,071,200.00	2,070,000.00	( 1,200.00)	100.1
<u>CONTRIBUTIONS AND TRANSFERS</u>					
28-39-923 TRANSFERS IN FROM ROAD USER	7,083.33	56,666.64	85,000.00	28,333.36	66.7
TOTAL CONTRIBUTIONS AND TRANSFERS	7,083.33	56,666.64	85,000.00	28,333.36	66.7
TOTAL FUND REVENUE	7,083.33	2,127,866.64	2,155,000.00	27,133.36	98.7

TOWN OF HUACHUCA CITY  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

STATE HURF - SKYLINE PROJECT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>STATE HURF EXPENDITURES</u>					
28-40-805 DESIGN	.00	.00	300,000.00	300,000.00	.0
28-40-810 CONSTRUCTION	.00	.00	1,855,000.00	1,855,000.00	.0
TOTAL STATE HURF EXPENDITURES	.00	.00	2,155,000.00	2,155,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	2,155,000.00	2,155,000.00	.0
NET REVENUE OVER EXPENDITURES	7,083.33	2,127,866.64	.00	( 2,127,866.64)	.0



TOWN OF HUACHUCA CITY  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

GRANT OPPORTUNITY

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GRANT REVENUE</u>					
29-30-800 GRANT REVENUE CDBG	.00	3,000.00	500,000.00	497,000.00	.6
TOTAL GRANT REVENUE	.00	3,000.00	500,000.00	497,000.00	.6
TOTAL FUND REVENUE	.00	3,000.00	500,000.00	497,000.00	.6

TOWN OF HUACHUCA CITY  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

GRANT OPPORTUNITY

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>GRANT EXPENDITURES</u>					
29-40-840 AUTHORIZED EXPENDITURES	.00	.00	500,000.00	500,000.00	.0
TOTAL GRANT EXPENDITURES	.00	.00	500,000.00	500,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	500,000.00	500,000.00	.0
NET REVENUE OVER EXPENDITURES	.00	3,000.00	.00	( 3,000.00)	.0

TOWN OF HUACHUCA CITY  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUE</u>					
51-30-200 WATER SALES	25,835.72	271,337.88	398,000.00	126,662.12	68.2
51-30-202 RC: RECONNECT FEE	.00	.00	1,000.00	1,000.00	.0
51-30-300 CONNECTION FEES	120.00	900.00	1,500.00	600.00	60.0
51-30-400 PENALTIES & FORFEITURES	.00	( 5.26)	7,000.00	7,005.26	( .1)
51-30-900 WATER ADMIN FEE	.00	.00	1,000.00	1,000.00	.0
<b>TOTAL REVENUE</b>	<b>25,955.72</b>	<b>272,232.62</b>	<b>408,500.00</b>	<b>136,267.38</b>	<b>66.6</b>
<u>CONTRIBUTIONS AND TRANSFERS</u>					
51-39-999 TRANSFERS IN-LANDFILL DUE TO/	.00	.00	300,000.00	300,000.00	.0
<b>TOTAL CONTRIBUTIONS AND TRANSFERS</b>	<b>.00</b>	<b>.00</b>	<b>300,000.00</b>	<b>300,000.00</b>	<b>.0</b>
<b>TOTAL FUND REVENUE</b>	<b>25,955.72</b>	<b>272,232.62</b>	<b>708,500.00</b>	<b>436,267.38</b>	<b>38.4</b>

TOWN OF HUACHUCA CITY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>WATER EXPENDITURES</u>					
51-40-100 UNIFORM ALLOWANCE	7,472.14	62,510.08	103,712.00	41,201.92	60.3
51-40-105 OVERTIME	276.22	1,394.84	3,525.00	2,130.16	39.6
51-40-110 UNIFORM EXPENSE	46.98	826.91	1,485.00	658.09	55.7
51-40-130 EMPLOYEE BENEFITS	2,892.80	19,824.72	41,976.00	22,151.28	47.2
51-40-280 INSURANCE	.00	8,328.36	11,250.00	2,921.64	74.0
51-40-290 OFFICE SUPPLIES	232.32	232.32	2,000.00	1,767.68	11.6
51-40-300 PRINTING	.00	219.04	1,000.00	780.96	21.9
51-40-340 UTILITIES	.00	24,805.35	45,000.00	20,194.65	55.1
51-40-360 CONTRACT LABOR	500.00	2,000.00	6,000.00	4,000.00	33.3
51-40-366 INMATE LABOR	( 44.80)	1,716.84	3,000.00	1,283.16	57.2
51-40-440 POSTAGE	( 78.07)	1,561.40	2,500.00	938.60	62.5
51-40-460 MAINTENANCE & SUPPLIES	528.31	2,938.46	12,000.00	9,061.54	24.5
51-40-470 VEHICLE EXPENSE	.00	2,718.62	9,000.00	6,281.38	30.2
51-40-472 METER REPLACEMENT	624.94	4,350.96	9,000.00	4,649.04	48.3
51-40-475 FUEL EXPENSE	.00	2,746.60	12,000.00	9,253.40	22.9
51-40-476 DIESEL	.00	389.26	5,000.00	4,610.74	7.8
51-40-480 SOFTWARE LICENSING - CASELLE	.00	402.00	2,500.00	2,098.00	16.1
51-40-510 WATER TESTS	191.50	627.32	3,000.00	2,372.68	20.9
51-40-516 ADEQ FEES	.00	4,587.55	10,000.00	5,412.45	45.9
51-40-610 EQUIPMENT MAINTENANCE	1,636.02	17,202.13	17,500.00	297.87	98.3
51-40-640 MEMBERSHIP	.00	.00	1,200.00	1,200.00	.0
51-40-650 PROFESSIONAL SERVICES	13,555.21	22,384.50	45,000.00	22,615.50	49.7
51-40-660 TRAVEL & TRAINING	.00	.00	1,000.00	1,000.00	.0
51-40-804 SOFTWARE LICENSING	.00	201.00	.00	( 201.00)	.0
51-40-840 WATER CAPITAL OUTLAY	21,500.00	21,500.00	30,000.00	8,500.00	71.7
51-40-845 CONTINGENCY EXP	.00	.00	29,352.00	29,352.00	.0
51-40-900 BAD DEBT EXPENSE	.00	.00	500.00	500.00	.0
<b>TOTAL WATER EXPENDITURES</b>	<b>49,333.57</b>	<b>203,468.26</b>	<b>408,500.00</b>	<b>205,031.74</b>	<b>49.8</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>49,333.57</b>	<b>203,468.26</b>	<b>408,500.00</b>	<b>205,031.74</b>	<b>49.8</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>( 23,377.85)</b>	<b>68,764.36</b>	<b>300,000.00</b>	<b>231,235.64</b>	<b>22.9</b>

TOWN OF HUACHUCA CITY  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

SEWER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUE</u>						
52-30-200	SEWER SERVICES	14,648.02	174,466.32	290,000.00	115,533.68	60.2
52-30-300	CONNECTION FEES	.00	.00	1,000.00	1,000.00	.0
TOTAL REVENUE		14,648.02	174,466.32	291,000.00	116,533.68	60.0
TOTAL FUND REVENUE		14,648.02	174,466.32	291,000.00	116,533.68	60.0

TOWN OF HUACHUCA CITY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SEWER EXPENDITURES</u>					
52-40-100 PERSONNEL SERVICES	5,705.95	47,860.98	72,783.00	24,922.02	65.8
52-40-105 OVERTIME	276.24	1,394.86	3,298.00	1,903.14	42.3
52-40-110 UNIFORM EXPENSE	46.98	826.91	1,350.00	523.09	61.3
52-40-130 EMPLOYEE BENEFITS	2,249.13	15,449.81	30,900.00	15,450.19	50.0
52-40-280 INSURANCE	.00	8,328.36	11,250.00	2,921.64	74.0
52-40-300 PRINTING	.00	.00	1,500.00	1,500.00	.0
52-40-340 UTILITIES	.00	2,115.44	11,000.00	8,884.56	19.2
52-40-360 CONTRACT LABOR	.00	2,400.00	5,000.00	2,600.00	48.0
52-40-366 INMATE LABOR	( 44.78)	1,716.85	7,500.00	5,783.15	22.9
52-40-440 POSTAGE	( 78.07)	1,561.40	2,500.00	938.60	62.5
52-40-460 MAINTENANCE AND SUPPLIES	288.06	1,669.48	4,000.00	2,330.52	41.7
52-40-470 VEHICLE EXPENSE	.00	20.00	4,200.00	4,180.00	.5
52-40-475 FUEL	.00	3,303.20	9,000.00	5,696.80	36.7
52-40-476 DIESEL	.00	346.01	5,000.00	4,653.99	6.9
52-40-480 SOFTWARE LICENSING - CASELLE	.00	603.00	2,500.00	1,897.00	24.1
52-40-516 ADEQ FEES	.00	.00	3,000.00	3,000.00	.0
52-40-610 EQUIPMENT MAINTENANCE	.00	.00	5,000.00	5,000.00	.0
52-40-650 PROFESSIONAL SERVICES	( 8,048.28)	7,850.72	20,000.00	12,149.28	39.3
52-40-702 SEWAGE POND COMPLIANCE	817.00	6,246.00	6,000.00	( 246.00)	104.1
52-40-750 DEBT SERVICE	.00	.00	10,000.00	10,000.00	.0
52-40-846 CONTINGENCY EXP	.00	.00	20,719.00	20,719.00	.0
52-40-900 BAD DEBT EXPENSE	.00	.00	500.00	500.00	.0
52-40-950 PAYMENT ON WIFA LOAN	.00	53,963.19	54,000.00	36.81	99.9
TOTAL SEWER EXPENDITURES	1,212.23	155,656.21	291,000.00	135,343.79	53.5
TOTAL FUND EXPENDITURES	1,212.23	155,656.21	291,000.00	135,343.79	53.5
NET REVENUE OVER EXPENDITURES	13,435.79	18,810.11	.00	( 18,810.11)	.0

TOWN OF HUACHUCA CITY  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

GARBAGE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUE</u>					
54-30-200 SALES RECEIPTS	13,482.23	107,254.29	170,000.00	62,745.71	63.1
TOTAL REVENUE	13,482.23	107,254.29	170,000.00	62,745.71	63.1
 TOTAL FUND REVENUE	 13,482.23	 107,254.29	 170,000.00	 62,745.71	 63.1

TOWN OF HUACHUCA CITY  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

GARBAGE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GARBAGE EXPENDITURES</u>					
54-40-360 CONTRACT	13,191.59	141,688.58	170,000.00	28,311.42	83.4
TOTAL GARBAGE EXPENDITURES	13,191.59	141,688.58	170,000.00	28,311.42	83.4
TOTAL FUND EXPENDITURES	13,191.59	141,688.58	170,000.00	28,311.42	83.4
NET REVENUE OVER EXPENDITURES	290.64	( 34,434.29)	.00	34,434.29	.0



TOWN OF HUACHUCA CITY  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

LANDFILL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUE</u>					
55-30-200 SALES - LANDFILL	106,688.23	888,639.41	1,473,383.00	584,743.59	60.3
55-30-201 LATE PENALTIES	.00	.00	500.00	500.00	.0
55-30-205 MISC.REVENUE	.00	457.50	20,000.00	19,542.50	2.3
55-30-210 TIPPING FEES	11,486.11	138,579.55	189,253.00	50,673.45	73.2
<b>TOTAL REVENUE</b>	<b>118,174.34</b>	<b>1,027,676.46</b>	<b>1,683,136.00</b>	<b>655,459.54</b>	<b>61.1</b>
<u>MISCELLANEOUS REVENUE</u>					
55-36-400 SALE OF FIXED ASSETS	.00	.00	15,000.00	15,000.00	.0
55-36-903 DIESEL SALES (FIRE,SCHOOL)	.00	.00	20,000.00	20,000.00	.0
<b>TOTAL MISCELLANEOUS REVENUE</b>	<b>.00</b>	<b>.00</b>	<b>35,000.00</b>	<b>35,000.00</b>	<b>.0</b>
<b>TOTAL FUND REVENUE</b>	<b>118,174.34</b>	<b>1,027,676.46</b>	<b>1,718,136.00</b>	<b>690,459.54</b>	<b>59.8</b>

TOWN OF HUACHUCA CITY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

LANDFILL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LANDFILL EXPENDITURES</u>					
55-40-100 PERSONNEL SERVICES	17,014.14	141,408.20	242,282.00	100,873.80	58.4
55-40-105 OVERTIME	2,796.83	25,808.83	27,040.00	1,231.17	95.5
55-40-110 UNIFORM ALLOWANCE	438.00	6,882.84	6,435.00	( 447.84)	107.0
55-40-130 EMPLOYEE BENEFITS	6,396.34	47,306.07	98,196.00	50,889.93	48.2
55-40-265 BANK COSTS/FEES	3,780.47	22,869.07	25,000.00	2,130.93	91.5
55-40-280 INSURANCE	.00	8,328.36	11,250.00	2,921.64	74.0
55-40-290 OFFICE SUPPLIES	.00	.00	1,000.00	1,000.00	.0
55-40-300 PRINTING	.00	.00	500.00	500.00	.0
55-40-337 PROPERTY LEASE	58,500.00	468,000.00	702,000.00	234,000.00	66.7
55-40-338 LF FINANCIAL ASSURANCE	.00	.00	88,000.00	88,000.00	.0
55-40-340 UTILITIES	618.72	9,031.36	7,000.00	( 2,031.36)	129.0
55-40-350 SAFETY EQUIPMENT	.00	.00	1,000.00	1,000.00	.0
55-40-360 CONTRACT LABOR	570.00	3,040.00	9,000.00	5,960.00	33.8
55-40-366 INMATE LABOR	( 49.77)	2,300.84	3,000.00	699.16	76.7
55-40-440 POSTAGE	.00	936.84	1,500.00	563.16	62.5
55-40-460 MAINTENANCE & SUPPLIES	1,082.00	9,805.04	30,000.00	20,194.96	32.7
55-40-470 VEHICLE EXPENSE	.00	507.40	4,500.00	3,992.60	11.3
55-40-475 FUEL EXPENSE	.00	3,553.11	13,000.00	9,446.89	27.3
55-40-476 DIESEL	22,926.40	81,702.78	95,000.00	13,297.22	86.0
55-40-480 SOFTWARE LICENSING - CASELLE	.00	382.32	3,000.00	2,617.68	12.7
55-40-510 LAB FEES	.00	.00	3,500.00	3,500.00	.0
55-40-511 WATER MONITORING	.00	2,464.49	2,000.00	( 464.49)	123.2
55-40-515 ENGINEERING SERVICES	.00	.00	2,000.00	2,000.00	.0
55-40-516 ADEQ FEES	.00	7,855.93	15,000.00	7,144.07	52.4
55-40-610 EQUIPMENT MAINTENANCE	13,940.37	113,267.96	115,000.00	1,732.04	98.5
55-40-640 MEMBERSHIP	.00	.00	200.00	200.00	.0
55-40-650 PROFESSIONAL SERVICES	7,530.86	13,070.36	30,000.00	16,929.64	43.6
55-40-660 TRAVEL - TRAVEL/TRAINING	.00	.00	3,000.00	3,000.00	.0
55-40-705 CAPITAL LEASE	13,529.38	34,126.79	82,000.00	47,873.21	41.6
55-40-710 CAPITAL EQUIPMENT	.00	.00	53,000.00	53,000.00	.0
55-40-804 SOFTWARE LICENSING	.00	402.00	3,000.00	2,598.00	13.4
55-40-846 CONTINGENCY EXP	6,781.70	6,781.70	33,033.00	26,251.30	20.5
55-40-855 METHANE MONITORING	1,850.00	3,700.00	7,200.00	3,500.00	51.4
55-40-900 BAD DEBT EXPENSE	.00	.00	500.00	500.00	.0
55-40-910 TRANSFERS OUT TO GF DUE TO/FRO	.00	.00	2,300,000.00	2,300,000.00	.0
55-40-951 TRANSFER OUT-WATER DUE TO/FROM	.00	.00	300,000.00	300,000.00	.0
<b>TOTAL LANDFILL EXPENDITURES</b>	<b>157,705.44</b>	<b>1,013,532.29</b>	<b>4,318,136.00</b>	<b>3,304,603.71</b>	<b>23.5</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>157,705.44</b>	<b>1,013,532.29</b>	<b>4,318,136.00</b>	<b>3,304,603.71</b>	<b>23.5</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>( 39,531.10)</b>	<b>14,144.17</b>	<b>( 2,600,000.00)</b>	<b>( 2,614,144.17)</b>	<b>.5</b>

TOWN OF HUACHUCA CITY  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

FUND 57

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GARBAGE EXPENDITURES</u>					
57-40-100 PERSONNEL SERVICES	.00	146.21	.00	( 146.21)	.0
TOTAL GARBAGE EXPENDITURES	.00	146.21	.00	( 146.21)	.0
TOTAL FUND EXPENDITURES	.00	146.21	.00	( 146.21)	.0
NET REVENUE OVER EXPENDITURES	.00	( 146.21)	.00	146.21	.0

TOWN OF HUACHUCA CITY  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

TRANSIT SERVICES FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUE</u>					
65-30-100 CONTRACT REVENUE	.00	194,310.00	291,465.00	97,155.00	66.7
TOTAL REVENUE	.00	194,310.00	291,465.00	97,155.00	66.7
TOTAL FUND REVENUE	.00	194,310.00	291,465.00	97,155.00	66.7

TOWN OF HUACHUCA CITY  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

TRANSIT SERVICES FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
65-40-100 PERSONNEL SERVICES	10,014.08	86,452.95	134,191.00	47,738.05	64.4
65-40-105 OVERTIME	.00	51.87	69.00	17.13	75.2
65-40-130 EMPLOYEE BENEFITS	4,677.74	33,264.97	54,911.00	21,646.03	60.6
65-40-280 INSURANCE	.00	8,328.36	5,000.00	( 3,328.36)	166.6
65-40-475 FUEL EXPENSE	3,459.34	3,459.34	7,280.00	3,820.66	47.5
65-40-480 VEHICLE REPAIR & MAINTENANCE	.00	3,389.44	13,424.00	10,034.56	25.3
65-40-710 CAPITAL EQUIPMENT	.00	9,051.09	55,000.00	45,948.91	16.5
65-40-910 TRANSFER OUT GF-ADMIN %	1,799.17	14,393.36	21,590.00	7,196.64	66.7
TOTAL EXPENDITURES	<u>19,950.33</u>	<u>158,391.38</u>	<u>291,465.00</u>	<u>133,073.62</u>	<u>54.3</u>
TOTAL FUND EXPENDITURES	<u>19,950.33</u>	<u>158,391.38</u>	<u>291,465.00</u>	<u>133,073.62</u>	<u>54.3</u>
NET REVENUE OVER EXPENDITURES	<u>( 19,950.33)</u>	<u>35,918.62</u>	<u>.00</u>	<u>( 35,918.62)</u>	<u>.0</u>

TOWN OF HUACHUCA CITY  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

FORT HUACHUCA CONTRACTS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUE</u>					
67-30-100 CONTRACT REVENUE	.00	.00	700,000.00	700,000.00	.0
TOTAL REVENUE	.00	.00	700,000.00	700,000.00	.0
TOTAL FUND REVENUE	.00	.00	700,000.00	700,000.00	.0

TOWN OF HUACHUCA CITY  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

FORT HUACHUCA CONTRACTS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
67-40-840 AUTHORIZED EXPENDITURES	.00	.00	650,000.00	650,000.00	.0
67-40-910 TRANSFERS OUT GF - ADMIN%	.00	.00	50,000.00	50,000.00	.0
TOTAL EXPENDITURES	.00	.00	700,000.00	700,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	700,000.00	700,000.00	.0
NET REVENUE OVER EXPENDITURES	.00	.00	.00	.00	.0

TOWN OF HUACHUCA CITY  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

CAPITAL PROJECTS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CONTRIBUTIONS AND TRANSFERS</u>					
80-39-910 TRANSFER IN FROM GENERAL FUND	5,000.00	40,000.00	60,000.00	20,000.00	66.7
80-39-923 TRANSFER IN ROAD USER FUND	8,333.33	66,666.64	100,000.00	33,333.36	66.7
<b>TOTAL CONTRIBUTIONS AND TRANSFERS</b>	<b>13,333.33</b>	<b>106,666.64</b>	<b>160,000.00</b>	<b>53,333.36</b>	<b>66.7</b>
<b>TOTAL FUND REVENUE</b>	<b>13,333.33</b>	<b>106,666.64</b>	<b>160,000.00</b>	<b>53,333.36</b>	<b>66.7</b>



TOWN OF HUACHUCA CITY  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

CAPITAL PROJECTS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
80-40-805 HUNT PARK PROJECT	.00	.00	50,000.00	50,000.00	.0
80-40-806 BUILDING IMPROVEMENT PROJECT	.00	.00	10,000.00	10,000.00	.0
80-40-807 ROAD, STREET & SIDEWALK IMPROV	.00	.00	100,000.00	100,000.00	.0
<b>TOTAL EXPENDITURES</b>	<b>.00</b>	<b>.00</b>	<b>160,000.00</b>	<b>160,000.00</b>	<b>.0</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>.00</b>	<b>.00</b>	<b>160,000.00</b>	<b>160,000.00</b>	<b>.0</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>13,333.33</b>	<b>106,666.64</b>	<b>.00</b>	<b>( 106,666.64)</b>	<b>.0</b>

TOWN OF HUACHUCA CITY  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

FIRE PROTECTION & PREVENTION G

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GRANT REVENUE</u>					
82-30-800 GRANT REVENUE	.00	.00	336,000.00	336,000.00	.0
TOTAL GRANT REVENUE	.00	.00	336,000.00	336,000.00	.0
<u>CONTRIBUTIONS AND TRANSFERS</u>					
82-39-988 TRANSFER IN FROM ARPA	9,343.75	74,750.00	112,125.00	37,375.00	66.7
TOTAL CONTRIBUTIONS AND TRANSFERS	9,343.75	74,750.00	112,125.00	37,375.00	66.7
TOTAL FUND REVENUE	9,343.75	74,750.00	448,125.00	373,375.00	16.7

TOWN OF HUACHUCA CITY  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

FIRE PROTECTION & PREVENTION G

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>GRANT EXPENDITURES</u>					
82-40-840 AUTHORIZED EXPENDITURES	.00	.00	448,125.00	448,125.00	.0
TOTAL GRANT EXPENDITURES	.00	.00	448,125.00	448,125.00	.0
TOTAL FUND EXPENDITURES	.00	.00	448,125.00	448,125.00	.0
NET REVENUE OVER EXPENDITURES	9,343.75	74,750.00	.00	( 74,750.00)	.0

TOWN OF HUACHUCA CITY  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

HOLIDAY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUE</u>					
86-30-200 HOLIDAY FUND DONATION	350.00	5,434.00	4,000.00	( 1,434.00)	135.9
TOTAL REVENUE	350.00	5,434.00	4,000.00	( 1,434.00)	135.9
TOTAL FUND REVENUE	350.00	5,434.00	4,000.00	( 1,434.00)	135.9

TOWN OF HUACHUCA CITY  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

HOLIDAY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>HOLIDAY FUND EXPENDITURES</u>					
86-40-100 CHILDREN'S FUND GIFTS/FOOD	.00	643.12	4,000.00	3,356.88	16.1
TOTAL HOLIDAY FUND EXPENDITURES	.00	643.12	4,000.00	3,356.88	16.1
TOTAL FUND EXPENDITURES	.00	643.12	4,000.00	3,356.88	16.1
NET REVENUE OVER EXPENDITURES	350.00	4,790.88	.00	( 4,790.88)	.0

TOWN OF HUACHUCA CITY  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

BACK TO SCHOOL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUE</u>					
87-30-200 BACK TO SCHOOL PRGM DONATIONS	.00	.00	5,000.00	5,000.00	.0
TOTAL REVENUE	.00	.00	5,000.00	5,000.00	.0
TOTAL FUND REVENUE	.00	.00	5,000.00	5,000.00	.0

TOWN OF HUACHUCA CITY  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

BACK TO SCHOOL FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>BACK TO SCHOOL EXPENDITURES</u>					
87-40-100 BACK TO SCHOOL PRGM EXPENSES	.00	.00	5,000.00	5,000.00	.0
TOTAL BACK TO SCHOOL EXPENDITURES	.00	.00	5,000.00	5,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	5,000.00	5,000.00	.0
NET REVENUE OVER EXPENDITURES	.00	.00	.00	.00	.0

TOWN OF HUACHUCA CITY  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

AMERICAN RELIEF PROGRAM ACT

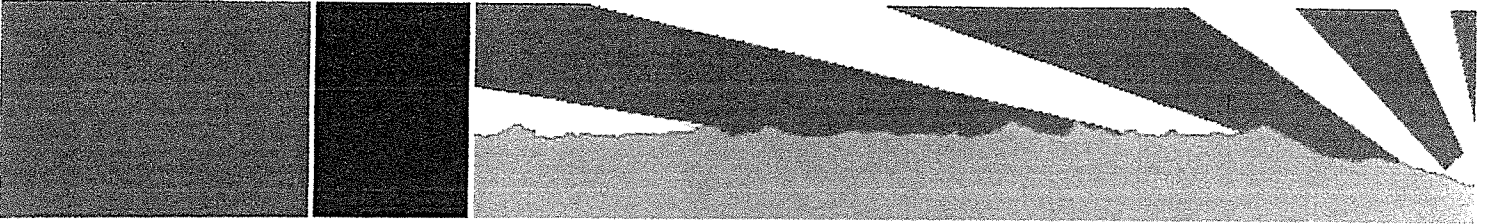
	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GRANT REVENUE</u>					
88-30-300 TRANSFER IN FROM FUND BALANCE	48,315.83	386,526.64	579,790.00	193,263.36	66.7
TOTAL GRANT REVENUE	48,315.83	386,526.64	579,790.00	193,263.36	66.7
TOTAL FUND REVENUE	48,315.83	386,526.64	579,790.00	193,263.36	66.7



TOWN OF HUACHUCA CITY  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

AMERICAN RELIEF PROGRAM ACT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GRANT EXPENDITURES</u>					
88-40-100 AUTHORIZED EXPENDITURES	.00	.00	467,665.00	467,665.00	.0
88-40-982 TRANSFER OUT TO FIRE PROT/PREV	9,343.75	74,750.00	112,125.00	37,375.00	66.7
TOTAL GRANT EXPENDITURES	9,343.75	74,750.00	579,790.00	505,040.00	12.9
TOTAL FUND EXPENDITURES	9,343.75	74,750.00	579,790.00	505,040.00	12.9
NET REVENUE OVER EXPENDITURES	38,972.08	311,776.64	.00	( 311,776.64)	.0



**Memorandum Of Understanding Between Huachuca City Police and The Sierra Vista Company Of The Arizona Rangers**

**Date: September 2021**



**MEMORANDUM OF UNDERSTANDING BETWEEN HUACHUCA CITY  
POLICE AND THE SIERRA VISTA COMPANY OF THE ARIZONA RANGERS**



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**MEMORANDUM OF UNDERSTANDING BETWEEN HUACHUCA CITY POLICE AND THE SIERRA VISTA COMPANY OF THE ARIZONA RANGERS**



**INTRODUCTION**

The Huachuca City Police, the primary law enforcement agency of Huachuca City, Arizona, desires a Law Enforcement Assist (LEA) relationship with the Arizona Rangers, Sierra Vista Company (Rangers). The Huachuca City Police seeks assistance from the Rangers in conducting security patrols within Huachuca City designated areas in and around the city and providing support to on-duty Officers with observations and reporting of unusual or suspect activity. The Rangers being purposed, in part, on assisting the law enforcement community have duly considered a LEA relationship with Huachuca City Police for this purpose and agree to provide LEA to the Huachuca City Police.

Herewith, the Huachuca City Police and Rangers have devised this MOU to promote cooperation, develop trust, build functionality and operability, and help ensure success of a LEA program between the parties. The LEA program serves to promote public safety and provide for the general welfare of the community of Huachuca City.

**PURPOSE**

The purpose of this Memorandum of Understanding (MOU) is to establish the terms and conditions under which the Rangers may provide LEA to the Chief of Police and Officers within the jurisdiction of the Huachuca City. The general geographical boundaries of the jurisdiction are Huachuca City, Arizona (jurisdiction limits may extend beyond the specific boundary limits of the city as recognized by Huachuca City).

**SCOPE**

The scope of the Law Enforcement Assistance program extends to and includes the parties of **the Huachuca City Police Department** and the Arizona Rangers, Sierra Vista Company. LEA activities by the Rangers will generally consist of security patrols by the Rangers conducted under the direction, control and supervision of the Huachuca City Police Department or on-duty Officer. Such security patrols may include, but are not necessarily limited to the following areas: public buildings; private businesses (after hours); public/private grounds checks (i.e. public works, cemetery, schools, etc.); and un-occupied residences. Active random and/or systematic patrols by the Rangers of the Huachuca City streets, may be authorized by the Chief of Police.

LEA activities under this MOU may be conducted on an as-needed basis; routine basis; or on the basis of a specific engagement.

Arizona Rangers

A statewide law enforcement auxiliary purposed, in part, on rendering assistance to the law enforcement community throughout the State of Arizona. The Arizona Revised Statutes (A.R.S 41-4201), provides recognition of the Arizona Rangers. The present-day Arizona Rangers represent a unique organization that is tied to the original Territorial Arizona Rangers of 1901-1909. Present Arizona Rangers assist our law enforcement community statewide; provide youth support and community service and work to preserve the tradition, honor and history of the original Territorial Arizona Rangers.

Arizona Rangers, Sierra Vista Company

Referred to herein as "Rangers," is a Unit of the Arizona Rangers, specifically chartered by the Arizona Ranger Corporation to do business in an Arizona Community or Locality.

Company

Refers to a Unit of the Arizona Rangers specifically chartered by the Arizona Ranger Corporation. For the purpose of this MOU, it specifically refers to the Arizona Rangers, Sierra Vista Company.

Company Commander

The Captain of the Arizona Rangers, Sierra Vista Company. Duly

**MEMORANDUM OF UNDERSTANDING BETWEEN HUACHUCA CITY  
POLICE AND THE SIERRA VISTA COMPANY OF THE ARIZONA RANGERS**



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	elected annually by vote of the company membership annually at its monthly Business Meeting in April.
<u>"LEA"</u>	Law Enforcement Assistance [or Assist]. Law Enforcement Assistance as conducted by the Arizona Rangers is that which is within the capabilities of the Arizona Rangers, but only under the direction, control and supervision of such authority.
<u>"MOU"</u>	Means Memo of Understanding
<u>"Officer"</u>	A commissioned law enforcement officer of the Huachuca City Police.
<u>"Parties" to this MOU</u>	Huachuca City, on behalf of the Huachuca City Police, as represented by the Police Chief and his/her supporting law enforcement officials or officers; and the Arizona Rangers, Sierra Vista Company as represented by its Company Commander and its Company membership.
<u>"Rangers"</u>	Refers to the Arizona Rangers, Sierra Vista Company
<u>"SOP"</u>	Refers to a Standard Operating Procedure.

**POLICY**

The spirit and intent of the LEA relationship as outlined in this MOU is to establish and foster an effective and trusted relationship that operates harmoniously, helps ensure the integrity of LEA operations and promotes the best image of both parties among the citizens of Huachuca City. In promotion of these ideals the HCPD and Rangers recognize the following policies and/or general principles as follows:

1. Participating Rangers of this MOU and LEA program must be in good standing in terms of the Arizona Ranger organization and the Law of any legal subdivision (Community, County, State, Federal Government) of the United States of America.
2. The Rangers shall exercise law enforcement support when specifically directed or authorized to do so by the Chief of Police or an Officer of the HCPD while under such authority's direction, control and supervision.
3. Ranger candidates for basic appointment to LEA with HCPD must annually meet the requirements/qualifications for firearms training as outlined/prescribed by AZPOST. Additionally, candidates shall have received basic training as prescribed under the Arizona Rangers Training Academy (ARTA) and receive routine monthly training in areas such as firearms, weapons, self defense, hand cuffing, criminal law, or other training that can be recognized as promoting an individual's knowledge and capabilities in law enforcement assistance activities.
4. Ranger candidates for LEA with HCPD shall be in good standing with the Arizona Ranger organization and pass a background check as conducted by the Arizona Rangers. The background check shall include an updated NCIC check.

**MEMORANDUM OF UNDERSTANDING BETWEEN HUACHUCA CITY  
POLICE AND THE SIERRA VISTA COMPANY OF THE ARIZONA RANGERS**



5. The Rangers may assist the HCPD through marked vehicle and or foot patrols of any areas in and around Huachuca City, State of Arizona as directed and when called upon by the Chief of Police or an Officer of the HCPD.
6. The Rangers may provide/conduct external, or extracurricular community service activities within Huachuca City and outside of the LEA program consistent with its statutorily recognized purpose. Such activities typically involve the Rangers providing a uniformed presence at particular Huachuca City events/functions, upon request of the establishment or operator of the event/function without an Officer present. Such activities recognize the Rangers as a 501(c) (3) organization, which relies on voluntary donations for its existence. Such community service duties shall be brought to the attention of the Chief of Police for his/her awareness.
7. The Rangers when authorized or requested by the Chief of Police and when properly registered pursuant to A.R.S. 28-776 may do funeral escorts with HCPD marked vehicles within the jurisdictional limits of the Chief of Police with or without an Officer in the area.
8. The Rangers may do Traffic Control (direction at intersections and main thoroughfares) upon the request of the Chief of Police, with or without a Huachuca City Officer in the area.
9. The Rangers may be used at parades in all areas of the Huachuca City for Crowd Control and Safety of citizens involved in Parade or spectators of Parade.
10. The Rangers may be used within the jurisdictional limits of Huachuca City during emergencies: such as flooding, fires, evacuations, security, traffic, road closures, accidents, search and rescue operations, or any other requirement the Chief of Police may deem necessary to assist the Department under emergency situations.
11. Rangers who have been properly trained may be used for Crime Scene Preservation if and when the Chief of Police requires assistance.
12. Under the direction, control and supervision of the Chief of Police, specific HCPD marked vehicle(s) may be used by the Rangers. Such vehicles are additionally recognized by outfit with red and blue emergency lights and a HCPD radio, which equipment may only be used when authorized by the Chief of Police.
13. The Rangers shall provide Law Enforcement Assist while wearing prescribed uniforms and Personal Protective Equipment including authorized weapons as outlined in the Arizona Rangers Rules and Regulations. Alternate uniform dress may be permitted, when authorized by the Chief of Police and approved by the Sierra Vista Company Commander.
14. Rangers' use of personal vehicles with Code 3 lights (reds and blues) and sirens while conducting LEA assignments for the HCPD is generally prohibited. This restriction also includes their application while en route to an LEA assignment or duty with the HCPD. Any use of code 3 lights and sirens for LEA assignments with the HCPD shall require a separate authorization from the Chief of Police. The HCPD shall, however, authorize and grant special permission for their use by Rangers of rear-window red and blue flashing lights to protect an accident scene, or when backing up a HCPD Officer during a traffic stop.
15. Anyone performing under this MOU shall endeavor to support the civil rights of all citizens. It shall be the duty and responsibility of all LEA participants to act and advise others consistent with and in respect of these civil rights.

**MEMORANDUM OF UNDERSTANDING BETWEEN HUACHUCA CITY  
POLICE AND THE SIERRA VISTA COMPANY OF THE ARIZONA RANGERS**



Neither party shall discriminate against any employee or any other individual in any way because of that person's age, race, creed, color, religion, sex, sexual orientation, family status, disability or national origin while carrying out the duties pursuant to this Agreement. Both parties shall comply with applicable provisions of Executive Order 75-5, as amended by Executive Order 2009-09 of the Governor of Arizona, which are incorporated into this Agreement by reference as if set forth in full herein, and of the Americans with disabilities Act (Public Law 101-336, 42 U.S.C. 12101-12213) and all applicable federal regulations under the Act, including 28 CFR Parts 35 and 36 as well as the Genetic Information Nondiscrimination Act of 2008.

16. Rangers shall always work in a minimum of two-Ranger "pairs," while providing LEA, unless serving as a backup officer to a Huachuca City (or other) law enforcement officer. Rangers shall never work alone.
17. Ranger assignments for LEA duty shall be coordinated through the Company Duty Sergeant (See MOU item "Contacting Rangers for LEA Duty" under section OBLIGATIONS/PROCEDURE). Rangers shall report for LEA Duty through the Company Duty Sergeant and duly report all hours spent on LEA assignments.

**OBLIGATIONS/PROCEDURE**

**AZ Rangers, Sierra Vista Company Mailing Address/General Contact**

The mailing address and general contact for the Sierra Vista Company of the Arizona Rangers is as follows:

Mailing Address:	Arizona Rangers, Sierra Vista Company P.O. Box 1801 Sierra Vista, AZ 85636
General Contact:	Company Commander Captain James Howe

**Contacting Rangers for LEA Duty**

Contacting/deploying Arizona Rangers for LEA duty with the HCPD will be coordinated/conducted through its Sierra Vista Company Officers or Officials along the following channels:

Primary/First Contact:	<u>Duty Sergeant</u> MSG Alfred Hirsch 113 Lena Way Huachuca City, AZ 85616 Phone: (Home): (520) 609-4098 Mobile: (520) 609-4098 Email: ahirsch@azrangers.gov
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**MEMORANDUM OF UNDERSTANDING BETWEEN HUACHUCA CITY  
POLICE AND THE SIERRA VISTA COMPANY OF THE ARIZONA RANGERS**



Alternate/Third Contact: Law Enforcement Liaison Office  
Sergeant David Maeding  
Phone: 702-576-6334  
Email:  
amaeding@azrangers.us

The Rangers will provide the HCPD a roster of its company membership, which includes individuals contact information. Updates of the roster will be routinely provided to the HCPD.

**Contacting Huachuca City Police Department**

Contact with the Huachuca City Police Department (HCPD) shall be made through its Chief of police, Officer(s), or designee as follows:

Primary/First Contact: Huachuca City Chief of Police  
James Thies  
Phone: 520-678-9604  
Email: [jthies@huachucacityaz.gov](mailto:jthies@huachucacityaz.gov)

Alternate/Second Contact: HCPD Dispatch  
(520) 678-9604

**Training**

Rangers shall be fully trained in the use of any/all personal protective equipment, or weapons carried on their person. Each Ranger for LEA assignment shall be trained and certified in the use of firearms consistent with the Arizona Peace Officer Standards and Training Board (AZPOST). Acceptable training for Rangers personal protective equipment/weapons is the Arizona Rangers Training Academy (ARTA) program.

Rangers shall be further disciplined under a routine internal training program of the Arizona Ranger Organization. The Rangers may be subject to additional training as required and provided by the HCPD.

When different standards for training levels surface, Rangers shall comply with the more stringent.

HCPD representatives are invited to observe Ranger's training, with or without notice.

**Liability/Insurance**

The Parties acknowledge that each assumes liability for its actions and those actions of its own employees, membership, or representatives.

The Rangers shall maintain for its own purpose, Commercial General Liability Insurance in reasonable levels, but no less than \$2,000,000.00 per occurrence. Huachuca City shall provide for the Rangers as "additionally insured" under its automobile liability insurance for the purpose of operating City/Police vehicles. A copy of a Certificate of Insurance naming the Arizona Rangers, Sierra Vista Company as an additional insured under Automobile Liability shall be provided to the Sierra Vista Company Commander.

**Financial**

There are no financial or compensation obligations of either party to this MOU. It is understood that the Rangers will provide LEA on a Voluntary basis without compensation or benefits of any kind. Further, each of the Parties is individually responsible for their respective expenses and funding costs.



**MEMORANDUM OF UNDERSTANDING BETWEEN HUACHUCA CITY  
POLICE AND THE SIERRA VISTA COMPANY OF THE ARIZONA RANGERS**



**Internal Affairs**

HCPD access to internal affairs and individual training records of the Arizona Rangers shall be made by written request to the Internal Affairs Officer of the Arizona Rangers, Sierra Vista Company with copy to the Company Commander.

Internal Affairs Contact:                   nd

**EQUIPMENT**

The Parties will each be individually responsible for equipping their respective personnel. To meet the needs of a specific assignment(s), the HCPD may loan or temporarily assign use of property and/or equipment belonging to the Huachuca City to the Rangers (i.e., police vehicle, radio, or other). Such equipment shall be effectively used and cared for and returned at the end of each specific assignment.

For equipment and/or property loaned or assigned on a long-term basis, as may be needed to practically and reasonably fulfill/support LEA efforts, such equipment use shall be documented to identify the receiving and responsible party. Proper documentation, as necessary, shall be maintained on the equipment/property (condition report at time of issue, O&M records, and condition report at time of return, etc.) for the term/period it is loaned. Equipment will be returned to the lending party when requested or it is no longer needed. No loaned or assigned equipment and/or property shall be considered to have permanently passed in terms of ownership to the receiving party.

HCPD vehicle units under all circumstances shall be maintained by the HCPD. The Rangers shall have no obligation/responsibility to maintain HCPD vehicle units as may be assigned for use by the Rangers. The HCPD shall maintain HCPD vehicle units for use by the Rangers in a safe operating condition.

**OVERSIGHT**

Oversight of the Rangers is principally governed by the Arizona Ranger Corporation, its Board of Governors and the Corporations By-Laws; General Policies and Procedures; and Rules and Regulations.

Oversight of the LEA program is principally administered by the HCPD and the Ranger Company Commander. Any issues affecting policy, recommendation, and/or subsequent change that alter the purpose of the LEA program will be implemented only after a consensus is reached by the Parties to this MOU.

Issues affecting policy, recommendation, and/or other matters of relevance to this MOU shall be implemented on an ongoing change basis. Such changes shall be memorialized in a Joint Policy Letter, approved by the Chief of Police and the Rangers. Within 60 days, the changes shall be incorporated into this MOU, and the MOU shall be reissued under a new Version Number, with a specific date of revision noted.

The HCPD and Rangers will deploy the LEA capability by sequentially acting through the three principal channels of contacts as outlined in the Contacting Parties subsection of the OBLIGATIONS AND PROCEDURES.

**MEMORANDUM OF UNDERSTANDING BETWEEN HUACHUCA CITY  
POLICE AND THE SIERRA VISTA COMPANY OF THE ARIZONA RANGERS**



**RESPONSIBILITY FOR SOP COMPLIANCE**

The Chief of Police and the Rangers Company Commander shall be responsible for ensuring Standard Operating Procedures are followed or carried out. Individuals from both parties are responsible for reading, understanding, and properly exercising the responsibilities, authority, terms and compliance issues of this MOU.

**EFFECTIVE DATE; TERM; TERMINATION**

This MOU shall become effective upon the latest signature date below, after it is signed by all representative parties. The term of this MOU shall be two years from the effective date. Participation in this Agreement may be terminated by either Party delivering, including delivery by fax, 30 days prior written notice of termination to the other Party. The Parties hereby acknowledge that this Agreement may be canceled for conflict of interest pursuant to the provisions of A.R.S. 38-511 as may be amended from time to time.

**NO JOINT VENTURE**

Employees of HCPD shall not become employees of Rangers by virtue of this MOU; and the employees, members and volunteers of Rangers shall not become employees of HCPD by virtue of this MOU. Nothing in this MOU shall construed to create any partnership or joint agency relationship between the parties.

**NO THIRD-PARTY BENEFICIARIES**

There are no third-party beneficiaries to this MOU; and this MOU shall not affect the legal liability of either Party to the Agreement by imposing any standard of care different from the standard of care imposed by Arizona law.

**GOVERNING LAW**

This MOU and all documents and instruments executed in furtherance hereof, and the rights and obligations of the Parties hereunder, shall be construed and enforced in accordance with, and shall be governed by, the laws of the State of Arizona, statutory and decisional, in effect from time to time. The Parties consent to personal jurisdiction in Arizona, and venue for any action to enforce this MOU or resolve disputes hereunder shall be in Cochise County, Arizona.

**UPDATES TO MOU**

The components and general principles of the LEA relationship, including commitments of personnel and resources, shall be reviewed and refined annually (or, as necessary) by the Chief of Police and Sierra Vista Company Commander. Critical factors to be considered in this process are the following.

1. Review and revise information for Contacting Parties, as necessary.
2. Negotiate and develop common goals.
3. Identify and develop common tasks for both HCPD Officers and Rangers.
4. Develop knowledge of the capabilities and goals of HCPD and Rangers.
5. Articulate well-defined projected outcomes.
6. Establish a reasonable timetable for implementation of commitments.
7. Provide training on the concepts, purpose, and tasks for all involved.
8. Clearly identify the tangible purposes of the LEA relationship.
9. Clearly identify leaders and those responsible for tasks and goals.
10. Update an operational guide on how the partnership will function.
11. Affirm an agreement about how the partnership will proceed, including resources and responsibilities.

**MEMORANDUM OF UNDERSTANDING BETWEEN HUACHUCA CITY  
POLICE AND THE SIERRA VISTA COMPANY OF THE ARIZONA RANGERS**



12. Articulate a mutual commitment to providing necessary resources.
13. Establish an assessment and reporting process.
14. Provide knowledgeable, committed people who can carry forth the partnership's objectives.
15. Conduct measurement and evaluation of the LEA relationship.
16. Identify and include key stakeholders.
17. Define/refine purpose, scope, and policy.
18. Address sufficiency of resources (funding, space, staff, etc.).
19. Provide clear assignment of responsibilities.
20. Demonstrated commitment from the executives of each party.
21. Strong leadership from both parties.
22. Track and identify tangible products and visible outcomes.
23. How is goodwill, trust, and respect promoted/guarded among both parties?
24. Market early successes
25. Regularly scheduled businesslike meetings with agendas and sharing of useful information

**MEMORANDUM OF UNDERSTANDING BETWEEN HUACHUCA CITY  
POLICE AND THE SIERRA VISTA COMPANY OF THE ARIZONA RANGERS**



**SIGNATURES**

The parties to this MOU through their duly authorized representatives have executed this MOU on the dates set out below and certify that they have read, understood and agreed to the terms and conditions of this MOU as set forth herein.

**HUACHUCA CITY, an Arizona municipal corporation:**

Date

**Huachuca City Police Department:**

\_\_\_\_\_  
COL Barry Adams, State Commander

\_\_\_\_\_  
Date

**ARIZONA RANGERS, SIERRA VISTA COMPANY:**

Captain James Hower Company Commander

\_\_\_\_\_  
Date

**MEMORANDUM OF UNDERSTANDING BETWEEN HUACHUCA CITY  
POLICE AND THE SIERRA VISTA COMPANY OF THE ARIZONA RANGERS**



**APPENDICES**

**Appendix A**

**Letter from Huachuca City School Superintendent**

[Letter from Huachuca City School Superintendent acknowledging Arizona Rangers LEA efforts with Huachuca City Police Department and granting permission to the Arizona Rangers to access school grounds wearing duty and personal protection equipment (i.e. firearms) while conducting LEA efforts under the purview of the Huachuca City Police Department.]

**Appendix B**

**Arizona Rangers Certificate of Liability Insurance**

[Copy of Arizona Rangers Certificate of Liability Insurance (Commercial General Liability).]

**Appendix C**

**Huachuca City Certificate of Liability Insurance**

[Copy of Huachuca City Certificate of Liability Insurance (Automobile Liability) showing the Arizona Rangers as Additionally Insured.]

**Appendix D**

**Roster - Arizona Rangers, Sierra Vista Company**

[Copy of Arizona Rangers, Sierra Vista Company Roster.]

**Appendix E**

**Copies of Drivers License and CCW Permits of Participating Rangers**



DEPARTMENT OF THE ARMY  
HEADQUARTERS, 1ST SPECIAL FORCES COMMAND (AIRBORNE)  
BLDG H-3531, 9TH INFANTRY STREET  
FORT BRAGG, NORTH CAROLINA 28310-9110

AOSO-GCT-PMT

1 April 2024

MEMORANDUM OF COORDINATION

SUBJECT: Support to Military Training

1. Special Operations Forces – Training and Experimentation Center (SOF-TEC), Fort Bliss, Texas conducts multiple US Special Operations Command (USSOCOM) exercises annually in conjunction with SAGE EAGLE (1st Special Forces Command Training Division Contractors) and Visual Awareness Technologies and Consulting (VATC) (USSOCOM Contractors). All individuals, both Military Service Members (SMs) and government contractors, have been properly vetted and endorsed by US DoD.
2. SOF-TEC supports and coordinates training for multiple USSOCOM assets to include but not limited to USA Special Forces, USA Civil Affairs, USMC Raiders, USN Special Warfare, and USAF Pararescue. This type of training is vital to Special Operations individuals to prepare them for real world experiences they may encounter while traveling abroad.
3. This is a training letter of coordination between 1st Special Forces Command (Airborne) and the Huachuca City Police Department for training conducted from 01 July 2024 - 01 July 2026 in Huachuca City, AZ. This memorandum confirms that training has been coordinated through both organizations.
4. The purpose of this memorandum is approval to conduct military training in Huachuca City, AZ.
5. The point of contact for this memorandum is the undersigned, Mr. Richard C. Kimmich, Sage Eagle Exercise Cell Director; (910) 396-3329; email: [richard.c.kimmich@socom.mil](mailto:richard.c.kimmich@socom.mil) or Mr. Michael Sasser, Training Coordinator; (910) 429-6368; email: [michael.k.sasser.ctr@socom.mil](mailto:michael.k.sasser.ctr@socom.mil).

Police Department  
Huachuca City, AZ

*Richard C. Kimmich*  
Richard C. Kimmich  
DAC, JNTC EX Cell  
JNTC EX Cell DIR



DEPARTMENT OF THE ARMY  
HEADQUARTERS, 1ST SPECIAL FORCES COMMAND (AIRBORNE)  
BLDG H-3531, 9TH INFANTRY STREET  
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Town of Huachuca City, Arizona

*Richard C. Kimmich*  
Richard C. Kimmich  
DAC  
JNTC EX Cell DIR

## **SOCOM TRAINING TOPICS**

### **City Hall**

Would like a tour of the facility and discuss the following topics.

1. Top three challenges facing the Huachuca City community and how does the city address these challenges.
2. Impact of illegal immigrants and migrants on the local community.
3. Managing relations between various local factions within the community.
4. Efforts to maintain positive relationship with the community.
5. Impacts of social media on maintaining positive relationship with the community.
6. Community outreach efforts and their effectiveness

### **Police Department**

A tour of their facilities, particularly any operations center. Would like to discuss the following topics:

1. Efforts to maintain positive relationship with the community.
2. Impacts of social media on maintaining positive relationship with the community
3. Community outreach efforts and their effectiveness
4. Challenges of dealing with transnational criminal organizations
5. Challenges of dealing with illegal immigrants
6. Coordination efforts with other government organizations
7. Coordination efforts with Mexican police
8. How proximity to the border and a significant number of government organizations affect how they man the force and conduct operations
9. Examples of operations that can be transplanted to a poorer nation

### **Water Department**

A tour of their facilities. Additionally, would like to discuss the following topics:

1. Challenges and responsibility of maintaining water infrastructure



2. Challenges of predicting water requirements
3. Challenges of water distribution
4. Link between police or government officials in the event of water misuse or massive leaks
5. Response capabilities in the event of massive leaks or contamination
6. Funding challenges
7. Challenges of hiring and training staff
8. Adaptation of new technologies
9. Examples of operations that can be transplanted to a poorer nation

#### **Wastewater Questions**

Along with the requesting a tour of their facilities in addition to discussing the following topics:

1. Challenges of remaining environmentally friendly
2. How operations can negatively impact the local community and efforts to avoid negative impact
3. Challenges of hiring and training staff
4. Cost of operations and how efforts could potentially be transplanted to a poorer nation
5. Energy requirements to maintain effective operations
6. Challenges of network security and its tie to maintaining operations
7. Establishment of safety requirements and how to maintain them

# Bid Proposal



100% Employee Owned

## KE&G Construction, Inc.

1601 Paseo San Luis, Suite #202

Sierra Vista, Arizona

Contact: Kevin Wilusz

Phone: 520-955-4305

Email: kwilusz@kegtus.com

Quote To:

Job Name:

Huachuca City Park Concrete Driveway

Date of Plans:

Phone:

Estimate No.:

240327-SV-3

Fax:

Revision Date:

Our proposal follows:

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1	Mobilization	1.00	LS.	1,000.00	1,000.00
2	Concrete pad 10x20x10" for path	1.00	LS	8,500.00	8,500.00
<b>GRAND TOTAL</b>					<b>\$9,500.00</b>

### NOTES:

- Proposal is based upon the following Scope of Work:
- Remove 20 ft long section of path, dig 1.5 ft toe downs on all four sides, 10" concrete with #4 rebar @ 12" OC on 4" Agg Base
- Any increases in materials pricing included in this proposal, which is beyond our control, will be passed on to the owner.
- Price excludes: Traffic Control, Engineering, Survey, Material (QA/QC) Testing, SWPPP, Site Stabilization, Pavement Replacement, Over-Excavation, Off-Site Export, Cost of Construction Water, Landscape Establishment, Seeding, Herbicide, Permits, and Bond.
- Proposal includes: Labor, Equipment, Materials, Supervision, and Taxes.
- Price shown DOES NOT include Performance and Payment Bond. Add 1% if bond is required.
- Pricing is valid for 60 days

## **Brandye Thorpe**

---

**From:** Suzanne Harvey  
**Sent:** Wednesday, May 8, 2024 9:42 AM  
**To:** Brandye Thorpe  
**Subject:** FW: resignation letter

For packet

**From:** EJean Post <fauxfinish7@gmail.com>  
**Sent:** Friday, April 26, 2024 10:58 AM  
**To:** Suzanne Harvey <sharvey@huachucacityaz.gov>  
**Subject:** resignation letter

[CAUTION] This message was sent by someone outside of your organization. Please verify the sender, and always be cautious when following links or opening attachments.

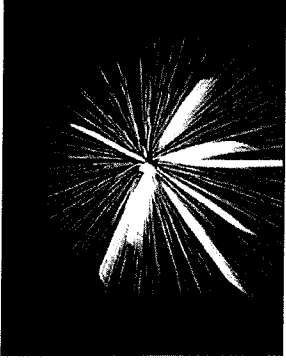
Dear Susanne

I'm formally resigning from my position on the city council. Thank you for the opportunity to serve the city.

Sincerely,

E. Jean Post-Smelt  
4/26/24

PROPOSAL 01



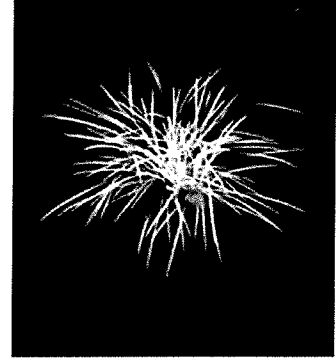
**TOWN OF HUACHUCA CITY**

**Thursday July 4, 2024**

**Total Aerial Shells 374**

**Display Length: 15 minutes  
(3 second pace)**

**Display Length: 20 minutes  
(4 second pace)**



**Opening:**

*Your show begins with an impressive series of powerful booms and flashing white light to excite and thrill the audience.*

7 - 3" Crackling Spiders

**Aerial Display:**

*A large assortment of brilliantly-colored shells, including Chrysanthemums, Waves, Crowns, Peonies, Strobes, Brocade Crowns, Diadems, and Crossettes in gorgeous Reds, Yellows, Blues, Greens, Silvers, and Golds.*

Your Aerial Display will contain a total of 298 Aerial shells.

3" - 190 Chinese Fancy's & Designer Specials

4" - 108 Chinese Fancy's & Designer Specials

**GRANDE FINALE:**

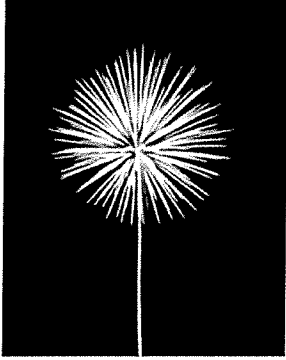
*Your celebration will close in spectacular excitement as multiple styles of brilliantly-colored shells, rocket skyward growing and glowing in breath-taking Blues, Golds, Greens, Silvers, Yellows, Purples and Red.*

Your Grande Finale consists of 69 Aerial shells:

Your Grande Finale: 49 – 3" shells and 20 – 4" shells.

**Total budget for: Fireworks, Tax and Delivery  
\$5,600.00**

PROPOSAL 02



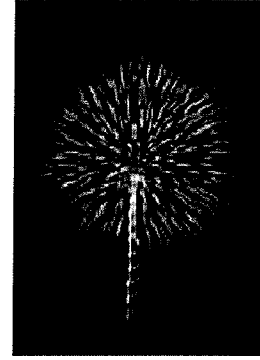
**TOWN OF HUACHUCA CITY**

**Thursday July 4, 2024**

**Total Aerial Shells 451**

**Display Length: 18 minutes  
(3 second pace)**

**Display Length: 24 minutes  
(4 second pace)**



**Opening:**

*Your show begins with an impressive series of powerful booms and flashing white light to excite and thrill the audience.*

**7 - 3" Crackling Spiders**

**Aerial Display:**

*A large assortment of brilliantly-colored shells, including Chrysanthemums, Waves, Crowns, Peonies, Strobes, Brocade Crowns, Diadems, and Crossettes in gorgeous Reds, Yellows, Blues, Greens, Silvers, and Golds.*

Your Aerial Display will contain a total of **360** aerial shells.

**3" - 234 Chinese Fancy's & Designer Specials**

**4" - 126 Chinese Fancy's & Designer Specials**

**GRANDE FINALE:**

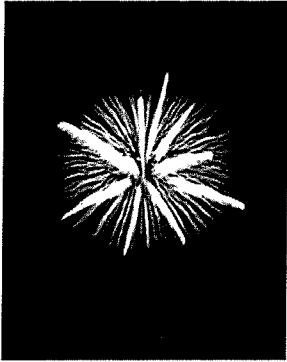
*Your celebration will close in spectacular excitement as multiple styles of brilliantly-colored shells, rocket skyward growing and glowing in breath-taking Blues, Golds, Greens, Silvers, Yellows, Purples and Red.*

Your Grande Finale consists of **84** aerial shells:

Your Grande Finale: **56** - 3" shells and **28** - 4" shells.

**Total budget for: Fireworks, Tax and Delivery  
\$6,700.00**

PROPOSAL 03



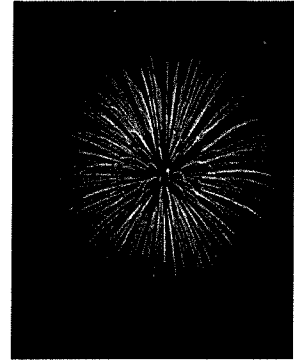
**TOWN OF HUACHUCA CITY**

**Thursday July 4, 2024**

**Total Aerial Shells 328**

**Display Length: 12 minutes  
(3 second pace)**

**Display Length: 16 minutes  
(4 second pace)**



**Opening:**

*Your show begins with an impressive series of powerful booms and flashing white light to excite and thrill the audience.*

7 - 3" Crackling Spiders

**Aerial Display:**

*A large assortment of brilliantly-colored shells, including Chrysanthemums, Waves, Crowns, Peonies, Strobes, Brocade Crowns, Diadems, and Crossettes in gorgeous Reds, Yellows, Blues, Greens, Silvers, and Golds.*

Your Aerial Display will contain a total of 252 Aerial shells.

3" - **144** Chinese Fancy's & Designer Specials

4" - **108** Chinese Fancy's & Designer Specials

**GRANDE FINALE:**

*Your celebration will close in spectacular excitement as multiple styles of brilliantly-colored shells, rocket skyward growing and glowing in breath-taking Blues, Golds, Greens, Silvers, Yellows, Purples and Red.*

Your Grande Finale consists of 69 Aerial shells:

Your Grande Finale: 49 – 3" shells and 20 – 4" shells.

**Total budget for: Fireworks, Tax and Delivery  
\$5,070.00**

## Benjamin Wyatt Berry

1395 E Lincoln Rd. Huachuca City, AZ 85616 · 520-678-3475 · [bwberry@huachucacityaz.gov](mailto:bwberry@huachucacityaz.gov)

April 4, 2024

Town Manager Suzanne Harvey

Town of Huachuca City

500 N Gonzales Blvd

Huachuca City, AZ 85616

Dear Suzanne Harvey,

Please accept this letter as my written request to apply for the Chief of Police position listed in the Sierra Vista Herald. As requested, I have enclosed a resume.

The role is very appealing to me, and I believe that my experience, training, knowledge, and education make me a highly competitive candidate for this position. My key strengths that would support my success in this position include:

- I have over twenty-six years of combined law enforcement experience with the United States Army, Cochise County Sheriff's Office, and Huachuca City Police Department
- I have leadership and supervisory experience with the United States Army, Cochise County Sheriff's Office, and Huachuca City Police Department
- I have been a Team Leader, Section Chief, Patrol Supervisor, and performed duties consistent with a Chief of Police
- I have mentored, trained, and supervised Sheriff's Explorers, Deputies, and Police Officers
- I am detail oriented
- I am honest and trustworthy
- I lead by example

I can be reached anytime via e-mail at [bwberry@huachucacityaz.gov](mailto:bwberry@huachucacityaz.gov) or by cell phone 520-678-3475.

Thank you for your time and consideration. I look forward to meeting with you about this promotional opportunity.

Sincerely,



Benjamin Wyatt Berry

**Benjamin Wyatt Berry**

1395 E Lincoln Rd  
Huachuca City, AZ  
(520) 236-4050

**Objective:**

Continue my career progression within the Huachuca City Police Department by seeking promotion to Chief of Police. I will continue to be a forward thinker and utilize the resources available to me to benefit not only the Police Department, but also serve the citizens of Huachuca City while defending both the Constitution of Arizona and the Constitution of United States of America.

**Summary of Qualifications:**

- Twenty plus years of experience with the Cochise County Sheriff's Office consisting of duties as supervisor in the Patrol Division, Special Operations Division (Street Crimes Unit / Narcotics), Undercover Operations, Explorer Advisor, Field Training Officer, General Instructor, Stinger Spike Instructor, Standardized Field Sobriety Test/Horizontal Gaze Nystagmus Instructor and Accident Reconstructionist.
- Ten plus years of experience with the United States Army consisting of duties in the Military Police Corps as a Team Leader, Section Chief, Environmental Protection Officer/Game Warden, Patrol Supervisor, and Presidential Security Detail.
- Five years of experience with the Drug Enforcement Administration consisting of duties as a Task Force Officer, major drug investigations, and undercover operations.
- Five Months of experience with the Huachuca City Police Department consisting of duties as a Sergeant, Leader, Supervisor, Manager and Administrative Operations.

**Employment History:**

***Huachuca City Police Department***

**2023-Present**

Sergeant: responsibilities included: Management Police Department Operations, performed duties consistent with the Chief of Police, management of personnel, department budget, records, Animal Control, scheduling, accountability, maintenance, investigate felony and misdemeanor crimes, promote law and order, preservation of life and property, knowledge of state laws, search and seizure, author warrants and testify in court, manage, supervise, train, and lead department personnel.

***Cochise County Sheriff's Office***

**2003-2023**

Corporal assigned to Patrol Division / Previously assigned as Detective with the Special Operation Division: responsibilities included: Explorer Advisor, squad supervisor,



instructor, investigate felony and misdemeanor crimes, promote law and order, preservation of life and property, knowledge of state laws, search and seizure, author warrants and testify in court, scheduling, training, and mentorship of junior deputies.

***United States Army***

**1993-2003**

Attained the rank of Sergeant in the United States Army, Seoul, Korea 1993-1995, Ft Huachuca AZ 1995-1997, Bamberg, Germany 1997-2000 and Fort Huachuca, AZ 2000-2003. Responsibilities included supervision as team leader and section chief, training, records management, environmental protection, game and fish enforcement, and personal security including a presidential security detail.

**Awards:**

Life Saving Award  
Unit Citation  
Elks AZ Law Enforcement Officer of the Year  
VFW AZ Law Enforcement Officer of the Year  
Mothers Against Drunk Driving, MADD Award (Five Time Recipient)  
Lake County Sheriff's Office Explorer of the Year  
Ft Huachuca Non-Commissioned Officer of the Year

**Education:**

Central Texas College	30 Credits
Central Arizona College	30 Credits
University of Maryland	3 Credits
Military Correspondence	152 Credits

**Specialized Training:**

Primary Leadership Development Course (7<sup>th</sup> Army)  
Advanced Roadside Impaired Driver Enforcement  
Standardized Field Sobriety Testing / HGN Instructor  
Intox 8000 and 9000 Operator / Intox 8000 and 9000 Quality Assurance Specialist  
Advanced Collision Investigations  
Accident reconstruction I, II, and III  
Radar Certified / LIDAR Certified  
Field Training Officer  
General Instructor / Stinger Spike Instructor  
Basic, Advanced, and Comprehensive Drug Investigations  
Bureau of Alcohol, Tobacco, Firearms and Explosives Undercover Operations

Mark Dannels  
Sheriff

Tom Alinen  
Chief of Staff

Office of the Sheriff  
Cochise County



---

April 10, 2024

Re: Letter of Recommendation/Character  
(Mr. Benjamin "Wyatt" Berry)

To Whom It May Concern:

It is with great honor and pleasure that I introduce to you a person that I am confident in his abilities and talents as a public safety provider and leader. The person I am highlighting is retired Cochise County Sheriff's Office Deputy Sheriff/Corporal and current City of Huachuca City Sergeant Benjamin "Wyatt" Berry.

I have known Mr. Berry for over 20 years and during this time, I have watched Wyatt advance his career and leadership to a point where Wyatt is a well-respected leader amongst his peers and those he serves. I have worked with Wyatt and I am proud to say that he handles himself in a way that is professional and approachable in his efforts to meet his community expectations and authorized mandates.

In addition, I am honored to call Wyatt my friend. He is a man of character and demonstrates a genuine passion for the care of others. His loyalty and dedication to community are remarkable. Wyatt has been a true asset to public safety, both professionally and personally to include a proven history of achievements.

Mr. Berry has proven himself as a law enforcement professional and leader who continually demonstrates the need to partner with his public safety partners and community leaders. In a rural county, Wyatt is a true example of a leader that leads from within a community, earning the respect needed to move a community forward. If you have any questions, please do not hesitate to give me a call, (520) 432-9505. Thank you in advance.

Respectfully Submitted,

Mark J. Dannels  
Sheriff



CITY OF WILLCOX  
DEPARTMENT OF PUBLIC SAFETY  
320 W. REX ALLEN DRIVE  
WILLCOX, AZ. 85643  
520/384-4673 (VOICE) 520/766-4257 (FAX)  
DALE HADFIELD, DIRECTOR/CHIEF



## Letter of Recommendation

May 6, 2024

To whom it may concern,

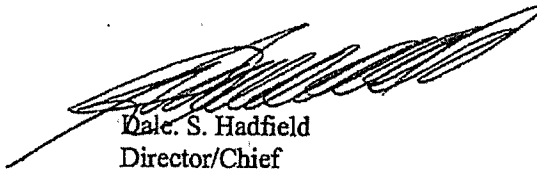
First and foremost, allow me to thank you for taking the time to read this letter of recommendation. As for the matter of the promotion of Sergeant Benjamin "Wyatt" Berry to the position of Chief of Police, I cannot think of a more qualified person for the position. Wyatt is at the point in his career where he can do the best, as he is not there for just a paycheck or just moving in the direction of retirement. Wyatt came out of retirement committed to the furthering of the Huachuca City Police Department and just in the little time he has been with the department he had won the admiration of the officers and staff members.

I have known Wyatt for the better part of almost 20 years, I have watched him grow through adversity, never compromising his integrity, moral compass, or his drive to do the job. Wyatt and I have worked together on several occasions, and he has the mindset to look at organizational needs and what would be the best for the organization. Many times, police officers have a tendency to hyperfocus on the problem at hand, and although the course of action is correct, there is usually a better way that has the same outcome, which usually has a more favorable outcome for the organization; I believe Wyatt has this quality. Wyatt and I have spoken at length about where he wants to take the organization and he is spot on in he wants to rebuild from the bottom up, standardizing policy, trainings, and showing the Patrol Officers how to accomplish the Huachuca City Police Department Values while providing uncompromised Community Policing to all. Without a doubt Wyatt is the correct choice for your organization and I make that statement without hesitation.

Should you have any questions, please contact me at 520-766-4234 or [dhadfield@willcox.az.gov](mailto:dhadfield@willcox.az.gov)

"I am no afraid... I was born to do this." – Joan of Arc

Respectfully,



Dale S. Hadfield  
Director/Chief  
Willcox Department of Public Safety

*"Integrity first, Service before self, Excellence in All We Do"*

March 25<sup>th</sup>, 2024

To the Town of Huachuca City,

I am writing to recommend Benjamin Wyatt Berry for the position of Chief of Police for the Town of Huachuca City. I have worked with Wyatt for almost 25 years and have seen his dedication, integrity, and leadership skills.

I met Wyatt in 2000 when he was stationed at Ft. Huachuca as a Military Police Officer, and I was a Deputy with the Cochise County Sheriff's Office. In 2003, upon his separation from the Army, Wyatt transitioned into civilian law enforcement and began his career with the Cochise County Sheriff's Office.

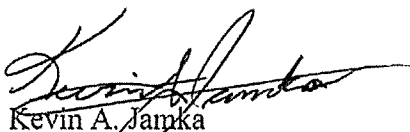
Throughout our 21-year history at the Sheriff's Office, I have observed his ability to lead firsthand, particularly while supervising the Benson District as a Corporal. He earned the respect, admiration, and trust of supervisors, peers, and those he led. His leadership is a healthy blend of organizational objectives and care for his team members, making him an asset to our team.

When Sergeant Ray McNeely and I assumed the shared role of interim Chief of Police for the Town of Huachuca City, Wyatt and I began working closely and collaborated regularly throughout this process. His leadership skills and ability to unite the Huachuca City Police Department have been evident. The department members have all spoken positively about the direction and morale under Wyatt's leadership in day-to-day operations.

Wyatt has articulated a clear vision for the police department and outlined the steps to achieve it. I have deliberately given him autonomy and refrained from unnecessary intervention, allowing him to demonstrate his competence and commitment to serving as the town's Chief of Police.

During my time as an officer with The Town of Huachuca City, I made many friends. In speaking with some of them, I learned how pleased they are with the positive change in the department, its direction, and its leadership.

In conclusion, I am confident that Wyatt will serve with distinction and honor as the Chief of Police for Huachuca City. His experience, dedication, character, and results to date make him the best choice for this position.



Kevin A. Jamka  
Sergeant, Special Operation Division  
Cochise County Sheriff's Office



## *Tombstone Marshal's Office*

**Marshal Jim Adams**

315 E Fremont St  
PO Box 339  
Tombstone, AZ 85638

Phone: (520) 457-2244

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09 April 2024

Suzanne Harvey  
500 North Gonzales Boulevard  
Huachuca City, Arizona 85616  
sharvey@huachucacityaz.gov

Suzanne,

Please accept this as my recommendation of Benjamin Wyatt Berry for the position of Police Chief.

I have known Wyatt for most all his 20-year career at the Cochise County Sheriff's Office. The growth I have seen in him from a young, ambitious Deputy Sheriff to now has been exceptional. The knowledge, wisdom, and experience he has gained in that time has molded him into an effective and efficient Peace Officer, capable of tackling the complexities of leadership in Law Enforcement.

I have very much enjoyed my conversations with him regarding his vision for Huachuca City and appreciate his willingness to join the county consortium of Police Chiefs as we forge alliances to combat our common foes.

Please feel welcome to contact me, should you have any questions.

Very Respectfully,

A handwritten signature in black ink that reads "Jim Adams". The signature is written in a cursive style with a large, sweeping initial "J".

Jim Adams  
Tombstone Marshal  
(520) 457-2244  
JAdams@cochise.az.gov

## Suzanne Harvey

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**From:** Suzanne Harvey  
**Sent:** Friday, March 29, 2024 6:28 PM  
**To:** Brandye Thorpe; Spencer Forsberg; Ruben Villa  
**Subject:** Audit Status

Please look at the items in red or highlighted below. I put the responsible party's name by each item. If something that I have marked in red has already been completed, please let me know so I can update my list. Otherwise, the red items need to be completed by Friday of next week. They are mostly for me and Brandye. Brandye, please let me know ASAP if there is some reason we get our items done. If we need to work extra hours, we need to work extra hours. We need to get the dang audit done!

Spence and Ruben, there are only a couple of things for you and they are mostly questions. I highlighted the questions below.

Thanks,

Suzanne

### Proprietary funds

- 1.—~~Can I get the June 30, 2023 AR report by service for inactive customers for the utility funds please.~~
- 2.—~~Can I get the Consumption Analysis for 7/1/2022-6/30/2023 showing the water consumption for the year.~~
- 3.—~~Can I get the AMCS State report covering 7/1/2022-6/30/2023 showing the tons of waste accepted at the landfill.~~
4. **SUZANNE** - Landfill fuel (55-40-475 & 55-40-476) combined increase of approx.. \$48k from prior year. Can you let me know the cause.
- 5.—~~Landfill equipment maintenance(55-40-610). There are two invoices for \$18,319.51 included in the GL, one dated 11/17/22 and one dated 12/19/22 to Empire Southwest. Can we get copies of those.~~
6. **SUZANNE/AP** - Landfill capital leases (55-40-705) Can I get the two P&M Construction Services invoices (9/19/22-\$13,800 and 9/27/22-\$9,000).
- 7.—~~Landfill Financial Assurance (55-40-338) Can I get the backup for the \$113,576.62 journal entry posted here.~~

### General fund

1. **BRANDYE** State sales tax (10-31-260) Account is overstated by \$8,825.46. Appears to be a double posted receipt, see below. Can you let us know what the offset was to the 1/12/2023 CR entry (see below)
  - a. 01/11/2023 CR 1061968 State Sales Tax - FY23 December 2022 TPT SHA 8,825.46-
  - b. 01/12/2023 CR 1062005 State Sales Tax - FY23 December 2022 TPT SHA 8,825.46-
2. **BRANDYE** City sales tax (10-31-250) account is overstated by \$16,149.20. Appears to be a double posted receipt, see below. It appears the offset for this one is showing up as an outstanding deposit on the bank reconciliation. We will post an entry to reverse this if you agree
  - a. 10/31/2022 CR 99045463 AZ State - City Sales Tax 16,149.20-
  - b. 10/31/2022 CR 1061286 City Sales Tax - September Sales Filed in October 16,149.20-
- 3.—~~Just to confirm, Dusk til Dawn was not sold as of 6/30/2023?~~
- 4.—~~Miscellaneous (10-36-900)~~
  - a.—~~Can I get the backup for the following deposits and an explanation of what they are for:~~
    - i.—~~05/24/2023 CR 23 Treas 310 Misc Pay - Bus Service Ft Huachuca 24,288.75-~~
    - ii.—~~06/30/2023 CR 4 Treas 310 Misc Pay - Bus Service Ft Huachuca 24,288.75-~~
- 5.—~~Sale of fixed assets (10-36-400) Can I get a copy of the settlement statement for the \$170,545 receipt recorded here:~~

- 6. ~~Police grants (10-37-921) Can I get the backup for the cash receipt recorded here \$21,927.21 3/1/2023- Gaming Compact~~
- 7. **BRANDYE** Suspense (10-15800) It looks like the items recorded here need to be reclassified. Can you let me know.

Compliance

- 1. **BRANDYE** - Can I get the affidavit of publication for the 2023 budget (sometime in July 2022 I'm guessing)
- 2. **BRANDYE** - Can I get a copy of your most recent home rule adoption/election.
- 3. **SUZANNE** - It looks like the Town needs to include the most recent PSPRS funding policy resolution on the website. This needs to be done each year. Can you let me know when this is done so I can go online and verify. Below is the requirement for reference

Payroll

- 1. **RUBEN** – *CAN WE TALK ABOUT THIS OR DID YOU ALREADY DO THE JOURNAL ENTRIES?* You mentioned in a previous email that the significant decrease in employee benefits (\$89k decrease from prior year) was in part related to “the total cost of health insurance was not entered correctly in payroll and there were several vacant positions”. Was the health insurance corrected for 2023 or do we need a journal entry? See also cutoff section blow item 4.
- 2. **BRANDYE** = Can I get the “Benefits Register-Detail by Department” report with check issue dates between 7/1/22-6/30/2023.

Capital assets

- 1. **SUZANNE** We need the FY 2023 additions and disposals so that we can update the reports for you.

Cutoff

- 1. ~~Can I get the fines receivable (10-13520) report as of 6/30/2023-Margaret usually prints this out~~
- 2. **BRANDYE/SPENCER** – *I will need your help to understand this.* Credit Card payable (10-21400)-there is a \$5,000 debit balance from November carrying in this account. Where does this need to be reclassified to?
- 3. Water sales tax payable (51-22200)-Balance is only increasing, noted no payments reported in this account for current year. Were payments made and misclassified?
- 4. **RUBEN** – ~~you already did this, correct?~~ We seem to have debit balances in the following payroll-related liability accounts that are going to need adjustments

Account	Description	1st PP-FINAL 6/30/2022	-	FINAL 6/30/2023
10-22210	FICA & FEDERAL W/H TAX PAYABLE	(9,374.95)	[b]	8,930.78
10-22300	EQUITABLE RETIREMENT PAYABLE	(1,398.25)	[e]	6,920.35
10-22410	STATE UNEMPLOYMENT PAYABLE	1,368.89	[d]	846.13
10-22500	HEALTH INSURANCE PAYABLE	(10,349.39)	[c]	81,181.39
10-22530	LIFE INSURANCE PAYABLE TRUSTEE	1,676.92	[d]	2,838.20

Suzanne D. Harvey  
Town Manager

Huachuca City  
520-456-1354





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